



COA Prescribed Form

655

3.3.18



PURCHASE ORDER

Republic of the Philippines
City Government of Tacloban

Tel. Nos. 325-4053

Supplier : GREENWARE CUSTOMIZED SYSTEMS & PC ACCESSORIES	P.O. No.: <u>618-10-21</u>
Address :	Date: <u>10-11-21</u>
Tel./Fax No.:	Mode of Procurement: SHOPPING B
TIN :	
Supplier is : () Manufacturer () Exclusive Distributor	
Registered: () SEC () DTI	

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery : City General Services Office	Delivery Term :
Date of Delivery :	Payment Term:

Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount
			DILG 2021-755			
1	1	bottle	Ink Epson L120 Black	4	345.00	1,380.00
2	2	bottle	Ink Epson L120 Yellow	3	345.00	1,035.00
3	3	bottle	Ink Epson L120 Cyan	3	345.00	1,035.00
4	4	bottle	Ink Epson L120 Magenta	3	345.00	1,035.00
			nothing follows			
			TOTAL AMOUNT			4,485.00
				1%		44.85
				5%		224.25

Total Amount in Words = **Four Thousand Four Hundred Eighty-five Pesos Only...**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

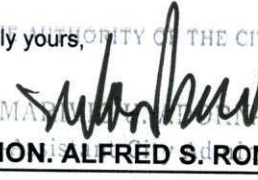
Conforme:



Signature over Printed Name of Supplier

Date

Very truly yours,



HON. ALFREDO S. ROMUALDEZ
City Mayor

12 OCT 2021

Funds Available:	BUR NO./ObR No.:
	Date: <u>10-11-21</u>
SALVADOR A. ABINA, JR. City Accountant	Amount: <u>₱ 4,485.00</u>
	<u>10/5-02-07-016</u>

