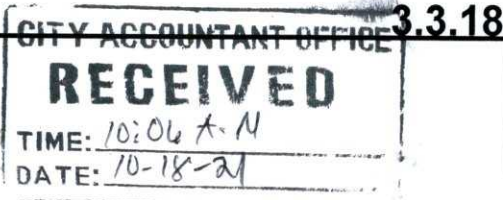




PURCHASE ORDER
 Republic of the Philippines
 City Government of Tacloban
 Tel. Nos. 325-4053



Supplier : **JANNLYN ENTERPRISES**
 Address : _____
 Tel./Fax No.: _____
 TIN : _____
 Supplier is : () Manufacturer () Exclusive Distributor
 Registered: () SEC () DTI

P.O. No.: 013A-10-2021
 Date: 10-04-2021
 Mode of Procurement: **SHOPPING B**

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **City General Services Office**
 Date of Delivery : _____
 Delivery Term : _____
 Payment Term : _____

Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount
DILG 2021-756						
1	1	packs	Battery Dry Cell AA, 2pcs/pack	5	76.00	380.00
2	2	packs	Battery Dry Cell AAA, 2pcs/pack	5	77.00	385.00
3	3	pcs	Correction Tape Film Base Type,UL 6m min,5mm	10	34.00	340.00
4	4	boxes	Clip Backfold All Metal 32mm	5	89.00	445.00
5	5	pcs	Folder,White for legal size documents	100	6.00	600.00
6	6	pcs	Folder,Brown for legal size documents	100	6.00	600.00
7	7	boxes	Fastener, Plastic 25mm, 50 sets/box	5	28.00	140.00
8	8	pcs	Envelope brown for legal size documents	100	5.00	500.00
9	9	pcs	Envelope expanding brown, long	100	22.00	2,200.00
10	10	bottles	Glue all purpose,gross weight:130grams	5	47.00	235.00
11	11	pads	Notepad stick on 76mmx76mm (3"x3")min	10	30.00	300.00
12	12	pads	Notepad Stick on 24mmx100mm (1"x4")min	10	32.00	320.00
13	13	boxes	Paper Multipurpose A4 70gsm (216x356mm), 5 reams/box	4	1,605.00	6,420.00
14	14	boxes	Paper Multipurpose Legal 70gsm (216x356mm), 5 reams/box	4	1,720.00	6,880.00
15	15	boxes	Paper Multipurpose short 70gsm (216x356mm), 5 reams/box	4	1,605.00	6,420.00
16	16	boxes	Pencil lead w/ eraser wood cased hardness HB 12's/box	2	120.00	240.00
17	17	pcs	Sign Pen black liquid gel ink 0.5mm needle tip	100	30.00	3,000.00
18	18	btls	Stamp Pad ink purple or violet 30ml	3	35.00	105.00
19	19	rolls	Tape, masking width 24mm (1mm) 1"	5	40.00	200.00
20	20	rolls	Tape, masking width 24mm (1mm) 2"	5	69.00	345.00
21	21	rolls	Tape Transparent widht 24mm (1mm) 1"	5	33.00	165.00
22	22	rolls	Tape Transparent widht 48mm (1mm) 2"	5	42.00	210.00
23	23	rolls	Tape - Double Adhesive widht 24mm 1"	5	42.00	210.00
24	24	rolls	Tape - Double Adhesive widht 48mm 2"	5	42.00	210.00
25	25	pairs	Scissors 7" big size heavy duty	5	85.00	425.00
26	26	pcs	Stapler heavy duty 20 sheets	3	300.00	900.00
27	27	pcs	Calculator compact 12 digits	2	750.00	1,500.00
28	28	rolls	Tissue Paper	30	10.50	315.00
29	29	pc	Spin mop, Floor mop,with bucket hardwood floor cleaner	1	1,760.00	1,760.00
30	30	bottles	Diswashing liquid 780ml	2	195.00	390.00
31	31	gallons	Bleach original, 4ltrs/gal	2	205.00	410.00
32	32	pc	Broom Soft, Weight 299g min tiger grass	1	180.00	180.00
33	33	pc	Broom Stick, visible length:760mm min	1	65.00	65.00
nothing follows				TOTAL AMOUNT		36,795.00
				1%		367.95
				5%		1,839.75

Total Amount in Words = **Thirty-six Thousand Seven Hundred Ninety-five Pesos Only...**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: [Signature]
JANNLYN G. DELIMA
 Signature over Printed Name of Supplier

 Date

Very truly yours, AUTHORITY OF THE CITY MAYOR
[Signature]
HON. ALFRED S. ROMUALDEZ
 City Mayor

Funds Available: [Signature]
SALVADOR A. ABINA, JR.
 City Accountant

BUR NO./ObR No.: _____
 Date: 10-18-21
 Amount: 36,796.10
100/5-02-13-610