



COA Prescribed Form

3.3.18



PURCHASE ORDER
 Republic of the Philippines
 City Government of Tacloban

Tel. Nos. 325-4053

Supplier : BXU COPY TRADING & ENT. CORP.	P.O. No.: <u>020A-10-2021</u>
Address :	Date: <u>10-12-2021</u>
Tel./Fax No.:	Mode of Procurement: SHOPPING B
TIN :	
Supplier is : () Manufacturer () Exclusive Distributor	
Registered: () SEC () DTI	

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : City General Services Office	Delivery Term :
Date of Delivery : with in 30 days upon confirmity of Purchase Order	Payment Term:

Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount
MTCC, Branch 1 2021-557						
1	1	cart	Toner Cartridge HP 280XC	6	7,900.00	47,400.00
2	2	cart	Toner Cartridge OPT 12A	3	3,300.00	9,900.00
3	3	cart	Toner Cartridge HP 226XC	6	7,900.00	47,400.00
nothing follows				TOTAL AMOUNT		104,700.00
					1%	1,047.00
					5%	5,235.00

Total Amount in Words = **One Hundred Four Thousand Seven Hundred Pesos Only...**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

NELMOR B. MANGYAO
 Signature over Printed Name of Supplier

 Date

Very truly yours,
 AUTHORITY OF THE CITY MAYOR

HON. ALFRED S. ROMUALDEZ JR.
 City Mayor
 27 OCT 2021

Funds Available:

SALVADOR A. ABINA, JR.
 City Accountant

BUR NO./ObR No.:
 Date: 10/27/2021
 Amount: ₱ 104,700
100/5-03-03-010

