



PURCHASE ORDER

Republic of The Philippines
 City Government of Tacloban
 Kanhuhaw Hill, Tacloban City 6500
 Tel. Nos. 325-4053

10-643

Supplier : **BXU COPY TRADING & ENT. CORP.**
 Address : **QUARRY SALAZAR STS., BRGY 44-A TACLOBAN CITY**
 Tel./Fax No.: **325-6496**
 TIN :
 Supplier is : () Manufacturer () Exclusive Distributor
 Registered: () SEC () DTI

P.O. No.: 104-10-2021
 Date: 10-19-2021
 Mode of Procurement: **SHOPPING B**

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **City General Services Office**
 Date of Delivery : with in 30 days upon conformity of Purchase Order
 Delivery Term :
 Payment Term:

Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount
LOT 2			TCH 2021-838			
	1	unit	CF-TONER CARTRIDGE	5	4,000.00	20,000.00
			For use in Laser Jet M436n			
			nothing follows			
				TOTAL AMOUNT		20,000.00
				1%		200.00
				5%		1,000.00

Total Amount in Words = Twenty Thousand Pesos and 00/100 only.....

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

 Signature over Printed Name of Supplier

 Date

Very truly yours,

 MARIVIC U. ADORNADO
 HON. ALFRED S. ROMUALDEZ
 City Mayor
 27 OCT 2021

Funds Available:

SALVADOR A. ABINA, JR.
 City Accountant

BUR NO./ObR No.:
 Date: 10/24/2021
 Amount: ₱ 20,000
100/5-02-03-010

