



10-645

PURCHASE ORDER

Republic of The Philippines
 City Government of Tacloban
 Kanhuraw Hill, Tacloban City 6500
 Tel. Nos. 325-4053



Supplier : JANNYLYN ENTERPRISES	P.O. No. : <u>197A-01-21</u>
Address : UGSAD, MARASBARAS, BRGY.79, TACLOBAN CITY	Date : <u>10-11-21</u>
Tel./Fax No. : 325-6496	Mode of Procurement : SHOPPING B
TIN :	
Supplier is : () Manufacturer () Exclusive Distributor	
Registered: () SEC () DTI	

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : City General Services Office	Delivery Term :
Date of Delivery : 30 days upon conformity of Purchase Order	Payment Term:

Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount
LOT 2			CMO-YOUTH 2021-725			
	1	reams	legal size, Multi purpose, paper, 70gsm	10	343.00	3,430.00
nothing follows				TOTAL AMOUNT		3,430.00
				1%		34.30
				5%		171.50

Total Amount in Words = Three Thousand Four Hundred Thirty **Pesos and 00/100 only.....**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

Signature over Printed Name of Supplier: Jannylyn Gozelina

Date: _____

Very truly yours,
 BY THE AUTHORITY OF THE CITY MAYOR
HON. ALFRED S. ROMUALDEZ
 City Mayor

Funds Available: SALVADOR A. ABINA, JR.
 City Accountant

BUR NO./ObR No.: _____
 Date: 10/01/2021
 Amount: ₱ 3,430
100/5-02-09-990-998

