

11-23-21
11:20

PURCHASE REQUEST

CITY GOVERNMENT OF TACLOBAN
LGU



Department: CITY INTERNAL AUDIT SERVICE OFFICE PR No. 2021-1083
Division: _____ PR Date: Nov. 12, 2021

Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
1	1	unit	DRUM CARTRIDGE	18,500.00	18,500.00
			- for Fuji Xerox Docu Centre S2011		
			nothing follows		
CERTIFICATION (For Non-Common Supplies & Equipment) THIS IS TO CERTIFY that the price(s) herein indicated is/are within the market price. ELIZALDE A. TEO Department /Office Head (Printed Name & Signature)					Eighteen thousand Five hundred pesos only
TOTAL AMOUNT					18,500.00

Purpose: FOR THE USE OF INTERNAL AUDIT SERVICE OFFICE.

	A	Requested by:	B	Cash Availability:	C	Approved by:
Signature:		<i>[Signature]</i>		<i>[Signature]</i>		<i>[Signature]</i> By the Authority of the City Mayor
Printed Name:		ELIZALDE A. TEO		ZOSIMA CORDAÑO		ALFRED S. ROMUALDEZ
Designation:		OIC-Internal Audit Service		City Treasurer		City Mayor

CHECKED BY: *[Signature]*
B. SANTOS
DATE: 12 NOV 2021

CITY INTERNAL AUDIT SERVICE
 18,500.00
 18,500.00
 2021-11-110 - 37-97m
 (ICA) OTHER EXPENSE

11/23/21 2:41
 11/24/21 4:30
 2021-1580

11/24/2021 10:56 AM
 CITY BUDGET OFFICE
 OFFICE OF THE CITY TREASURER