



**PURCHASE ORDER**

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Republic of The Philippines  
 City Government of Tacloban  
 Kanhuraw Hill, Tacloban City 6500  
 Tel. Nos. 325-4053

Supplier : <b>BXU COPY TRADING &amp; ENT. CORP.</b>	P.O. No.: <u>683-11-21</u>
Address : <b>QUARRY SALAZAR STS., BRGY 44-A TACLOBAN CITY</b>	Date: <u>11-22-21</u>
Tel./Fax No.: <b>325-6496</b>	Mode of Procurement: <b>SHOPPING B</b>
TIN :	
Supplier is : ( ) Manufacturer ( ) Exclusive Distributor	
Registered: ( ) SEC ( ) DTI	

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>City General Services Office</b>	Delivery Term :
Date of Delivery : <b>within 30 days upon Conformity of Purchase Order</b>	Payment Term:

Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount	
CITY AGRICULTURIST OFFICE 2021-939							
	1	bottles	Computer Ink, Epson, Yellow # 6644	30	355.00	10,650.00	
	2	bottles	Computer Ink, Epson, Magenta #6643	30	355.00	10,650.00	
	3	bottles	Computer Ink, Epson Black # 6641	30	410.00	12,300.00	
	4	boxes	Ink, Copy Printer DX 2430 (rizo )	5	1,100.00	5,500.00	
	5	pc	Master Copy Printer DX 2430 (rizo )	1	2,200.00	2,200.00	
***nothing follows***				<b>TOTAL AMOUNT</b>		<b>41,300.00</b>	
						1%	413.00
						5%	2,065.00

Total Amount in Words = **Forty -One Thousand Three Hundred Pesos and 00/100 only.....**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:  <u>NELMER B. LUNANGYAO</u> Signature over Printed Name of Supplier <u>11 25 2021</u> Date	<p style="text-align: center;"><b>By the Authority of the City Mayor</b></p> Very truly yours,  ATTY. ANACLETO REI A. LAGANLAO III City Administrator <b>HON. ALFRED S. ROMUALDEZ</b> City Mayor
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Funds Available:  <b>SALVADOR A. ABINA, JR.</b> City Accountant	BUR NO./ObR No.: Date: <u>11-23-21</u> Amount: <u>₱ 41,300.00</u> <u>100/5-02-03-010</u>
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