

**PURCHASE ORDER**

Republic of The Philippines
City Government of Tacloban
Kanhuraw Hill, Tacloban City 6500
Tel. Nos. 325-4053

11-700

Supplier : BXU COPY TRADING & ENT. CORP.	P.O. No.: <u>11-23-21</u>
Address : QUARRY SALAZAR STS., BRGY 44-A TACLOBAN CITY	Date: <u>11-19-21</u>
Tel./Fax No.: 325-6496	Mode of Procurement: NEGOTIATED
TIN :	PROCUREMENT-NP/SVP
Supplier is : () Manufacturer () Exclusive Distributor	
Registered: () SEC () DTI	

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained

herein:

Place of Delivery : City General Services Office	Delivery Term :
Date of Delivery : within 30 days upon Conformity of Purchase Order	Payment Term:

Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount
CITY ASSESSOR'S OFFICE 2021- 886						
	1	unit	Drum DR411	1	7,000.00	7,000.00
	2	unit	Developer DV411	1	10,000.00	10,000.00
	3	unit	Developing Unit	1	12,000.00	12,000.00
	4	unit	Fusing Roller	1	5,000.00	5,000.00
	5	unit	Transfer Roller Unit	1	5,000.00	5,000.00
			brand & model : Konica Minolta Parts & Cons.			
			nothing follows			
					TOTAL AMOUNT	39,000.00
					1%	390.00
					5%	1,950.00

Total Amount in Words = Thirty- Nine Thousand **Pesos and 00/100 only.....**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

By the Authority of the City Mayor

Very truly yours,

ATTY. ANACRETO REI A. LACANILAO III

City Administrator

HON. ALFRED S. ROMUALDEZ

City Mayor

Conforme:

JUSTINA MAE N. ABAY

Signature over Printed Name of Supplier

11-24-2021

Date

Funds Available:

SALVADOR A. ABINA, JR.

City Accountant

BUR NO./ObR No.:

Date: 11-22-21Amount: ₱ 39,000.00

100/15-02-13-050

9:30

11/22/21