



PURCHASE ORDER

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Republic of The Philippines
 City Government of Tacloban
 Kanhuraw Hill, Tacloban City 6500
 Tel. Nos. 325-4053

Supplier : BXU COPY TRADING & ENT. CORP.	P.O. No.: <u>690-11-21</u>
Address : QUARRY SALAZAR STS., BRGY 44-A TACLOBAN CITY	Date: <u>11-19-21</u>
Tel./Fax No.: 325-6496	Mode of Procurement: NEGOTIATED
TIN :	PROCUREMENT-NP/SVP
Supplier is : () Manufacturer () Exclusive Distributor	
Registered: () SEC () DTI	

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : City General Services Office	Delivery Term :
Date of Delivery : within 30 days upon Conformity of Purchase Order	Payment Term:

Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount
CITY HEALTH OFFICE 2021-922						
	1	unit	Drum Cartridge	1	18,500.00	18,500.00
	2	pc	Retired Pad with Nudger Roll 2011	1	3,500.00	3,500.00
nothing follows				TOTAL AMOUNT		22,000.00
					1%	220.00
					5%	1,100.00

Total Amount in Words = Twenty -Two Thousand **Pesos and 00/100 only.....**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

[Signature]
 KRISTINA MAE N. AGRAY

Signature over Printed Name of Supplier

11-24-2021

Date

By the Authority of the City Mayor

Very truly yours,

[Signature]
 ATTY. ANACLETO REI A. LACANILAO III

City Administrator

HON. ALFRED S. ROMUALDEZ

City Mayor

Funds Available:

[Signature]
SALVADOR A. ABINA, JR.
 City Accountant

BUR NO./Obr No.:

Date: 11-22-21

Amount: ₱ 22,000.00

10015-02-007-010

