



**PURCHASE ORDER**

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Republic of The Philippines  
 City Government of Tacloban  
 Kanhuraw Hill, Tacloban City 6500  
 Tel. Nos. 325-4053

Supplier : **BAIPRINTS HUB**  
 Address : **PUROK, VI APITONG BRGY. 92, TACLOBAN CITY**  
 Tel./Fax No.: **325-6496**  
 P.O. No.: **WFA-11-21**  
 Date: **11-22-21**  
 Mode of Procurement: **NEGOTIATED**  
**PROCUREMENT-NP/SVP**  
 Supplier is : ( ) Manufacturer ( ) Exclusive Distributor  
 Registered: ( ) SEC ( ) DTI

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>City General Services Office</b>			Delivery Term :			
Date of Delivery : within 30 days upon Conformity of Purchase Order			Payment Term:			
Stock No.	Item No.	Unit	Description	Qty	Unit Cost	Amount
			<b>CITY TREASURER'S OFFICE 2021-825</b>	1000	27.50	27,500.00
	1	pads	Sticker for Truck & Vans 4 x4			27,500.00
***nothing follows***				<b>TOTAL AMOUNT</b>		<b>275.00</b>
				1%		1,375.00
				5%		

Total Amount in Words = **Twenty -Seven Thousand Five Hundred Pesos and 00/100 only.....**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

**By the Authority of the City Mayor**

Very truly yours, *[Signature]*  
**ATTY. ANAGRETO REI A. LACANILAO III**  
 City Administrator  
**HON. ALFRED S. ROMUALDEZ**  
 City Mayor

Conforme:

*[Signature]*  
**BRIAN S. LITSON**  
 Signature over Printed Name of Supplier  
 11/24/21  
 Date

Funds Available:

*[Signature]*  
**SALVADOR A. ABINA, JR.**  
 City Accountant

BUR NO./Obr No.:

Date: **11-22-21**  
 Amount: **₱ 27,500.00**  
**1001 5-02-99-990**

