



PURCHASE ORDER

Republic of The Philippines
 City Government of Tacloban
 Kanhuraw Hill, Tacloban City 6500
 Tel. Nos. 325-4053

650

Supplier : 30 OFFICE SUPPLIES TRADING	P.O. No.: <u>641-10-21</u>
Address : <u>EXT., KASSEL HOMES, BRGY. 71, TACLOBAN CITY</u>	Date: <u>10-25-21</u>
Tel./Fax No.: <u>325-6496</u>	Mode of Procurement: NEGOTIATED
TIN :	PROCUREMENT/NP-SVP
Supplier is : () Manufacturer () Exclusive Distributor	
Registered: () SEC () DTI	

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : City General Services Office	Delivery Term :
Date of Delivery : with in 30 days upon conformity of Purchase Order	Payment Term:

Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount
HRMDO 2021-797						
	1	pcs	Deskfan 16	2	1,450.00	2,900.00
	2	pcs	Hand Mixer	2	1,550.00	3,100.00
	3	pcs	Rice Cooker 1.5 Liter	2	1,640.00	3,280.00
	4	pcs	Oven Toaster	2	1,350.00	2,700.00
	5	pcs	Gas Stove Single Burner	2	1,270.00	2,540.00
nothing follows						14,520.00
						1% 145.20
						5% 726.00

Total Amount in Words = Fourteen Thousand Five Hundred Twenty **Pesos and 00/100 only.....**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: [Signature]
 Signature over Printed Name of Supplier

BY THE AUTHORITY OF THE CITY MAYOR
 Very truly yours,
[Signature]
 HON. ALFRED S. MUMUA DEZP
 City Mayor

Date

Funds Available: <u>[Signature]</u> SALVADOR A. ABINA, JR. City Accountant	BUR NO./ObR No.: Date: <u>10/29/2021</u> Amount: <u>₱14,520</u> <u>100/5-02-01-000-12</u>
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