



**PURCHASE ORDER**

Republic of The Philippines  
 City Government of Tacloban  
 Kanhuraw Hill, Tacloban City 6500  
 Tel. Nos. 325-4053

698

Supplier : <b>IDA'S GRAPHICS AND ENTERPRISES</b>	P.O. No. : <u>187-15-2</u>
Address : <b>M.H. DEL PILAR ST., BRGY.6, TACLOBAN CITY</b>	Date : <u>11-23-21</u>
Tel./Fax No. : <b>325-6496</b>	Mode of Procurement: <b>NEGOTIATED</b>
TIN :	<b>PROCUREMENT/NP-SVP</b>
Supplier is : ( ) Manufacturer ( ) Exclusive Distributor	
Registered: ( ) SEC ( ) DTI	

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>City General Services Office</b>	Delivery Term :
Date of Delivery : (COD) Cash on Delivery	Payment Term:

Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount
<b>CITY YOUTH DEVELOPMENT OFFICE 2021-901</b>						
	<b>1</b>	<b>pcs</b>	Polo shirt with embroidered City Government logo (color; gray) sizes: 5 pcs X-Small, 3 pcs Small, 7 pcs Medium, 7 pcs Large	22	349.50	7,689.00
	<b>2</b>		Polo shirt with embroidered City Government logo (color; gray) sizes : 2 pcs X-Large, 1 pc, XX- Large	3	380.00	1,140.00
<b>***nothing follows***</b>				<b>TOTAL AMOUNT</b>		<b>8,829.00</b>
				1%		88.29
				5%		441.45

Total Amount in Words = Eight Thousand Eight Hundred Twenty- Nine **Pesos and 00/100 only.....**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: MILA B. NOA  
 Signature over Printed Name of Supplier  
11/24/2021  
 Date

By the Authority of the City Mayor  
 Very truly yours, ALFRED S. ROMUALDEZ  
 ATTY. ANACLETO REI A. LAGANILAO II  
 City Administrator  
**HON. ALFRED S. ROMUALDEZ**  
 City Mayor

Funds Available: <b>SALVADOR A. ABINA, JR.</b> City Accountant	BUR NO./ObR No.:
	Date: <u>11-22-21</u>
	Amount: <u># 8,829.00</u>
	<u>100/5-02-99-990-98</u>

9:30  
 11/22/21