



RECEIVED: DATE 11/26/21 TIME 11:45
RELEASED: DATE 11/29/21 TIME 8:17
ADM-1672

PURCHASE REQUEST
CITY GOVERNMENT OF TACLOBAN
LGU

Department: SANGGUNIANG PANLUNGSOD
Division:

PR No. 2021-1085
PR Date: Nov 25, 2021

Item No.	QTY.	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
JANITORIAL SUPPLIES					
1	20	can	air freshner, aerosol 280ml/150g	238.00	4,760.00
2	100	bottle	alcohol, isopropyl, 70% scented, 500ml	115.00	11,500.00
3	25	piece	broom, soft (tambo)	180.00	4,500.00
4	5	piece	broom, stick (ting-ting) 760mm	42.00	210.00
5	10	bottle	cleaner, toilet bowl, 1000ml	150.00	1,500.00
6	50	pouch	detergent powder, all purpose 1kg.	114.00	5,700.00
7	35	can	disinfectant spray aerosol type, 550 grams, 500ml	297.00	10,395.00
8	10	piece	dust pan, plastic, w/handle, large	105.00	1,050.00
9	15	can	furniture cleaner, aerosol type, 300ml	287.00	4,305.00
10	10	can	insecticide, aerosol type, 420ml min	224.00	2,240.00
11	10	piece	mophead, made of rayon, 400gms	225.00	2,250.00
12	50	roll	garbage bag, xl, black, 10/pck	98.00	4,900.00
13	20	bottles	bleach, liquid, original scent 500ml, 4ltrs/gals	162.00	3,240.00
14	10	bottle	dishwashing liquid, 250ml	80.00	800.00
15	15	piece	dishwashing paste, 250 grms	28.00	420.00
16	25	bottle	glass cleaner, 500ml	112.00	2,800.00
17	10	bottle	handsoap, 250ml	111.00	1,110.00
18	50	packs	toilet deodorant, 50gm 3's box	120.00	6,000.00
19	150	packs	toilet tissue paper, 2ply sheets, 150 pulls, 12 rolls/pck	125.00	18,750.00
20	15	piece	floor rug, standard, fiver cloth	275.00	4,125.00
CERTIFICATION (For Non-Common Supplies & Equipment) THIS IS TO CERTIFY that the price(s) herein indicated is/are with in the market price. <u>Maile N. Andrade</u> ATTY. MAILA N. ANDRADE Department Head (Printed Name & Signature) _____ Date _____					
TOTAL AMOUNT					90,555.00

Purpose: **FOR SANGGUNIANG PANLUNGSOD OFFICE SUPPLIES 2021**

Ninety thousand
Five hundred Fifty
Five pesos only

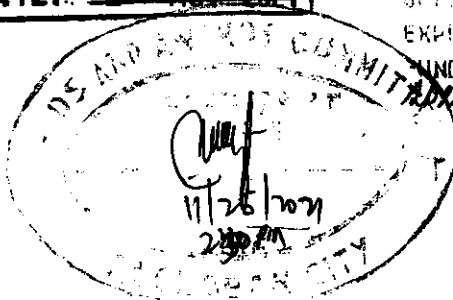
Charge to Office Supplier Expense

	A	B	C
	Request by:	Cash Availability:	APPROVED BY:
Signature	<u>Arnel A. Ravelo</u>	<u>Mjosima A. Cordano</u>	<u>HON. JERRY T. YAKASIN</u>
Printed Name	ARNEL A. RAVELO	MJOSIMA A. CORDANO	HON. JERRY T. YAKASIN
Designation	SUPPLY OFFICER DESIGNATE/ADMIN. ASST. III	City Treasurer	CITY VIVE MAYOR

CHECKED AS TO APP.
DATE: 25 NOV 2021

CITY BUDGET OFFICE

FUND CODE: 100
OFFICE CODE: 1021
EXPENSE/ALLOT. CODE: 5-02.07.010
FUNDS AVAILABLE: 990,555.00
APRIL 11, 2021 - 4147.00



FUNDS AVAILABLE AS TO
EVIDENCE OF ALLOTMENT