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PURCHASE ORDER

Republic of The Philippines
 City Government of Tacloban
 Kanhuraw Hill, Tacloban City 6500
 Tel. Nos. 325-4053

CITY ACCOUNTANT OFFICE
RECEIVED
 TIME: 10:20 am
 DATE: 5/12/22

Supplier : GO LETTING AND SONS, INC.	P.O. No.: <u>917-05-22</u>
Address : <u>77-81, J.ROMUALDEZ ST., BRGY.8-A, TACLOBAN CITY</u>	Date: <u>05-12-22</u>
Tel./Fax No.: <u>325-6496</u>	Mode of Procurement: NEGOTIATED
TIN :	PROCUREMENT /NP-SVP
Supplier is : () Manufacturer () Exclusive Distributor	
Registered: () SEC () DTI	

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : City General Services Office	Delivery Term :
Date of Delivery : within 30 days upon Conformity of Purchase Order	Payment Term:

Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount
LOT 2 CITY ENRO 2022-352						
	1	liter	2T Engine Oil	2	220.00	440.00
	2	liter	SJ 40 MA Gasoline Oil	2	180.00	360.00
	3	can	Grease 500G	3	150.00	450.00
	4	gallon	Gear Oil SAE 80W-90	2	1,000.00	2,000.00
	5	gallon	Diesel Engine Oil 20W # 40	2	1,500.00	3,000.00
	6	gallon	Gear Oil GL-85W #90	2	1,530.00	3,060.00
nothing follows				TOTAL AMOUNT		9,310.00
				1%		93.10
				5%		465.50

Total Amount in Words = Nine Thousand Three Hundred Ten **Pesos and 00/100 only**.....

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

 Signature over Printed Name of Supplier
 Date 5-12-22

By the Authority of the City Mayor
 Very truly yours,

ATTY. ANACLETO REI A. LACANILAO III
 City Administrator
HON. ALFRED S. ROMUALDEZ
 City Mayor

Funds Available:

SALVADOR A. ABINA, JR.
 City Accountant

BUR NO./Obr No.:
 Date: 5-12-22
 Amount: ₱ 9,310.00
100/5-02-94-990-75