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PURCHASE ORDER

Republic of The Philippines
 City Government of Tacloban
 Kanhuraw Hill, Tacloban City 6500
 Tel. Nos. 325-4053

CITY ACCOUNTANT OFFICE
RECEIVED
 TIME: 9:50 am
 DATE: 5/23/22

Supplier : IDA'S GRAPHICS	P.O. No.: 701-04-22
Address : LOPEZ JAENA ST., LIBERTAD	Date: 04-25-22
Tel./Fax No.: 325-6496	Mode of Procurement: NEGOTIATED
TIN :	PROCUREMENT/NP-SVP
Supplier is : () Manufacturer () Exclusive Distributor	
Registered: () SEC () DTI	

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : City General Services Office	Delivery Term :					
Date of Delivery : within 30 days upon Conformity of Purchase Order	Payment Term:					
Stock No.	Item No.	Unit	Description	QTY	Unit cost	Amount
		LOT 8	PDAO 2022-418			
		1	HYGIENE KIT (Place in an Eco Bag) 2 pcs toothbrush 100ml tube tootpaste 1pc 80g bath soap 1 pack washing powder /detergent 630 mg min. 1 pack ear buds 100s 1 pcs towel cotton absorbent 60/60cm 1 bottle alcohol 500ml	60	495.00	29,700.00
NOTHING FOLLOWS				Total Amount		29,700.00
				1%		297.00
				5%		1,485.00

Total Amount in Words = Twenty- Nine Thousand Seven Hundred **Pesos and 00/100 only.....**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.
By the Authority of the City Mayor

Conforme:

 Signature over Printed Name of Supplier
 5/25/22
 Date

Very truly yours,

ATTY. ANACLETO REI A. LACANILAO III
 City Administrator
HON. ALFRED S. ROMUALDEZ
 City Mayor

Funds Available:

SALVADOR A. ABINA, JR.
 City Accountant

BUR NO./ObR No.:
 Date: 5-23-22
 Amount: ₱ 29,700.00
 100/5-02-99-990-58