



319

**PURCHASE ORDER**

Republic of The Philippines  
 City Government of Tacloban  
 Kanhuraw Hill, Tacloban City 6500  
 Tel. Nos. 325-4053

**CITY ACCOUNTANT OFFICE**  
**RECEIVED**  
 TIME: 9:50 am  
 DATE: 5/23/22

Supplier : <b>IDA'S GRAPHICS</b>	P.O. No.: <u>300B-04-22</u>
Address : <u>LOPEZ JAENA ST., LIBERTAD</u>	Date: <u>04-25-22</u>
Tel./Fax No.: <u>325-6496</u>	Mode of Procurement: <b>NEGOTIATED /</b>
TIN :	<b>PROCUREMENT/NP-SVP</b>
Supplier is : ( ) Manufacturer ( ) Exclusive Distributor	
Registered: ( ) SEC ( ) DTI	

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>City General Services Office</b>	Delivery Term :
Date of Delivery : within 30 days upon Conformity of Purchase Order	Payment Term:

Stock No.	Item No.	Unit	Description	QTY	Unit cost	Amount
<b>LOT 1 PDAO 2022-472</b>						
	1	Pcs	PWD ID L-3 1/2 Inches ,H-2.15 inches	375	25.00	9,375.00
	2	Pcs	Booklets for Medicines 5.5x4.1 inches 50 pages	200	25.00	5,000.00
	3	Pcs	Booklets for Groceries L-4 inches W-6.3 50 pages	200	25.00	5,000.00
..... NOTHING FOLLOWS .....				Total Amount		19,375.00
				1%		193.75
				5%		968.75

Total Amount in Words = Nineteen Thousand Three Hundred Seventy- Five **Pesos and 00/100 only.....**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

**By the Authority of the City Mayor**

Very truly yours,  
  
**ATTY. ANACLETO REI A. LAGANILAO III**  
 City Administrator

Conforme:  
  
MILD A. IDA  
 Signature over Printed Name of Supplier  
5/25/22  
 Date

**HON. ALFRED S. ROMUALDEZ**  
 City Mayor

Funds Available:	BUR NO./ObR No.:
<u>SAI VADOR A. ABINA, JR.</u>	Date: <u>5-23-22</u>
City Accountant <u>SA</u>	Amount: <u># 19,375.00</u>
	<u>1001 5-02-99-990-58</u>