



312

**PURCHASE ORDER**

Republic of The Philippines  
 City Government of Tacloban  
 Kanhuraw Hill, Tacloban City 6500  
 Tel. Nos. 325-4053

**CITY ACCOUNTANT OFFICE**  
**RECEIVED**  
 TIME: 9:50 am  
 DATE: 5/23/22

Supplier : <b>BXU COPY TRADING &amp; ENT. CORP.</b>	P.O. No. : <b>303-04-22</b>
Address : <b>DOOR 7 VILLAGE CENTER, QUARRY SALAZAR STS., BRGY.44-A, TACLOBAN CITY</b>	Date : <b>04-25-22</b>
Tel./Fax No. : <b>325-6496</b>	Mode of Procurement : <b>SHOPPING B/</b>
TIN :	
Supplier is : ( ) Manufacturer ( ) Exclusive Distributor	
Registered: ( ) SEC ( ) DTI	

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>City General Services Office</b>	Delivery Term :																																																								
Date of Delivery : <b>within 30 days upon Conformity of Purchase Order</b>	Payment Term:																																																								
<table border="1"> <thead> <tr> <th>Stock No.</th> <th>Item No.</th> <th>Unit</th> <th>Description</th> <th>QTY</th> <th>Unit Cost</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td colspan="4">LOT 9</td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>1</td> <td>cart</td> <td>Toner-Cart DCS 2011</td> <td>5</td> <td>4,000.00</td> <td>20,000.00</td> </tr> <tr> <td colspan="4">brand &amp; model : FUJIXEROX DCS 2011</td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="4">***nothing follows***</td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="5"></td> <td>TOTAL AMOUNT</td> <td><b>20,000.00</b></td> </tr> <tr> <td colspan="5"></td> <td>1%</td> <td>200.00</td> </tr> <tr> <td colspan="5"></td> <td>5%</td> <td>1,000.00</td> </tr> </tbody> </table>	Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount	LOT 9								1	cart	Toner-Cart DCS 2011	5	4,000.00	20,000.00	brand & model : FUJIXEROX DCS 2011							***nothing follows***												TOTAL AMOUNT	<b>20,000.00</b>						1%	200.00						5%	1,000.00	
Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount																																																			
LOT 9																																																									
	1	cart	Toner-Cart DCS 2011	5	4,000.00	20,000.00																																																			
brand & model : FUJIXEROX DCS 2011																																																									
***nothing follows***																																																									
					TOTAL AMOUNT	<b>20,000.00</b>																																																			
					1%	200.00																																																			
					5%	1,000.00																																																			

Total Amount in Words = **Twenty Thousand / Pesos and 00/100 only.....**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:  
  
 Signature over Printed Name of Supplier  
**SALVADOR A. ABINA, JR.**  
 Date: **MAY 25, 2022**

**By the Authority of the City Mayor**  
 Very truly yours,  
 ATTY. ANACLETO REI A. LAGANILAO III  
 City Administrator  
**HON. ALFRED S. ROMUALDEZ**  
 City Mayor

Funds Available: **SALVADOR A. ABINA, JR.**  
 City Accountant

BUR NO./Obr No.:  
 Date: **5-23-22**  
 Amount: **20,000.00**  
**0015-02-99-990-69**