



PURCHASE ORDER

Republic of The Philippines
 City Government of Tacloban
 Kanhuraw Hill, Tacloban City 6500
 Tel. Nos. 325-4053

CITY ACCOUNTANT OFFICE

RECEIVED

TIME: 9:50 am
 DATE: 5/23/22

Supplier : BXU COPY TRADING & ENT. CORP.	P.O. No.: <u>903A-04-22</u>
Address : <u>DOOR 7 VILLAGE CENTER, QUARRY SALAZAR STS., BRGY. 44-A, TACLOBAN CITY</u>	Date: <u>04-25-22</u>
Tel./Fax No.: <u>325-6496</u>	Mode of Procurement: SHOPPING B
TIN :	
Supplier is : () Manufacturer () Exclusive Distributor	
Registered: () SEC () DTI	

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : City General Services Office	Delivery Term :
Date of Delivery : within 30 days upon Conformity of Purchase Order	Payment Term:

Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount
LOT 12						
CSWDO 2022-492						
	1	drum	DocuCentre S2011, drum	2	18,500.00	37,000.00
	2	cart	Toner compatible to DocuCentre S2011	1	4,000.00	4,000.00
			brand & model : FUJIXEROX DCS 2011			
nothing follows				TOTAL AMOUNT		41,000.00
				1%		410.00
				5%		2,050.00

Total Amount in Words = Forty-One Thousand Pesos and 00/100 only.....

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: [Signature]
 Signature over Printed Name of Supplier
May 25, 2022
 Date

By the Authority of the City Mayor
 Very truly yours,
 ATTY. ANACLETO REI A. LACANILAO III
 City Administrator
HON. ALFRED S. ROMUALDEZ
 City Mayor

Funds Available:
SALVADOR A. ABINA, JR.
 City Accountant

BUR NO./ObR No.:
 Date: 5-23-22
 Amount: 41,000.00
1015-02-99-990-59