



336

PURCHASE ORDER

Republic of The Philippines
 City Government of Tacloban
 Kanhuraw Hill, Tacloban City 6500
 Tel. Nos. 325-4053

CITY ACCOUNTANT OFFICE
RECEIVED
 TIME: 10:30 am
 DATE: 5/23/22

Supplier : BXU COPY TRADING & ENT. CORP.	P.O. No. : 208B-04-22
Address : DOOR 7 VILLAGE CENTER, QUARRY SALAZAR STS., BRGY.44-A, TACLOBAN CITY	Date: 04-25-22
Tel./Fax No.: 325-6496	Mode of Procurement: SHOPPING B
TIN :	
Supplier is : () Manufacturer () Exclusive Distributor	
Registered: () SEC () DTI	

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : City General Services Office	Delivery Term :					
Date of Delivery : within 25 days upon Conformity of Purchase Order	Payment Term:					
Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount
LOT 14						
OPERATION MARKET OFFICE 2022-75						
	1	pcs	Riso Master DX2430	10	2,000.00	20,000.00
	2	pcs	Riso Ink DX2430	10	1,100.00	11,000.00
			brand & model : COPY PRINTER			
nothing follows				TOTAL AMOUNT		31,000.00
				1%		310.00
				5%		1,550.00

Total Amount in Words = **Thirty- One Thousand Pesos and 00/100 only.....**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

By the Authority of the City Mayor

Very truly yours,

ATTY. ANACLETO REI A. LACANILAO III
 City Administrator

Conforme:

 Signature over Printed Name of Supplier
MAY 25, 2022
 Date

HON. ALFRED S. ROMUALDEZ
 City Mayor

Funds Available:	BUR NO./Obr No.:
SALVADOR A. ABINA, JR. City Accountant	Date: 5-23-22
	Amount: # 31,000.00 100/5-02-17-000