

Slip to be filled out and to hire for  
by the immediate supervisor to

# PURCHASE REQUEST

City Government of Tacloban  
LGU



Department: <u>CITY TREASURER'S OFFICE</u>	PR No. <u>2022-609</u>
Division: <u>Supply Division</u>	PR Date: <u>April 20, 2022</u>

Item No.	Qts.	Unit of Issue	ITEM DESCRIPTION	Estimated	Estimated
				Unit Cost	Cost
1	1	pc	Charge Roller	3,067.14	3,067.14
2	1	pc	Cleaning Blade for MP2001	950.64	950.64
3	1	pc	Hot Roller for MP2001	4,856.91	4,856.91
4	1	pc	OPC Drum	7,253.12	7,253.12
5	1	bag	Developer for MP2001	4,155.20	4,155.20
6	1	pc	Dev't Case Assy	3,753.93	3,753.93
7	2	pc	Transport Belt	1,904.34	3,808.68
8	10	bottle	Toner 2501	2,710.40	27,104.00
			MP2001/2501L/MP2501SP		
9	25	crg	Copyprinter Ink Black CP17	1,115.52	27,888.00
<b>CERTIFICATION</b> (For Non-Common Supplies & Equipment) <b>THIS IS TO CERTIFY</b> that the price(s) herein indicated is/are within the market price.  <u>ZOSIMA A. CORDAÑO</u> Date _____					Eighty Two Thousand Eight Hundred Thirty Seven <sup>and</sup> Sixty two Cents Only
<b>TOTAL AMOUNT</b>					<b>82,837.62</b>

**Purpose:** for the use of City Treasurer's Office.  
**Source of Fund:** OFFICE SUPPLIES (5-02-03-010)

	A	B	C
	<b>Requested By:</b>	<b>Funds Available:</b>	<b>Approved by:</b>
Signature	CERTIFIED included in the PPMP  <u>ZOSIMA A. CORDAÑO</u> City Treasurer	<u>ZOSIMA A. CORDAÑO</u> City Treasurer	By the Authority of the City Mayor <u>ALFRED S. ROMUALDEZ</u> City Mayor
Printed Name:			
Designation:			

RECEIVED  
OFFICE OF THE CITY TREASURER  
TACLOBAN CITY

4-22-22  
A-22-22

2:57  
12:00

2022-0426

Folio	Page	Date	Time	Initials	Remarks	No. of Copies	No. of Sheets	No. of Pages	No. of Lines	No. of Characters	No. of Symbols	No. of Marks	No. of Signs	No. of Figures	No. of Letters	No. of Digits	No. of Punctuation	No. of Whitespace	No. of Special Characters	No. of Control Characters	No. of Extension Characters	No. of Other Characters
-------	------	------	------	----------	---------	---------------	---------------	--------------	--------------	-------------------	----------------	--------------	--------------	----------------	----------------	---------------	--------------------	-------------------	---------------------------	---------------------------	-----------------------------	-------------------------