



# PURCHASE REQUEST

TACLOBAN CITY

Department: **CITY GENERAL SERVICES OFFICE**

PR NO. 2022-0911

Division: \_\_\_\_\_

PR Date: May 27, 2022

Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
1	1	unit	Fuji Xerox ApeosPort C2560	250,000.00	250,000.00
			25 pages per minute for print and copy output		
			4GB Memory		
			128 GB Hard Disk		
			55ppm Scanning speed		
			1200 dpi x 2400 dpi print High resolution		
			2 standard Cassette (250/500 sheets)		
			Lifetime free service on- site with Regular Monthly Check Up with office and service center in region 8 for emergency maintenance		
			***** Nothing follows*****		
<div style="border: 1px solid black; padding: 5px; margin: 10px auto; width: 80%;"> <p style="text-align: center;">CERTIFICATION ( For Non-Common Supplies &amp; Equipment) THIS IS TO CERTIFY that the price(s) herein indicated is/are within the market price.</p> <p style="text-align: center;"> <span style="font-weight: bold; font-size: small;">ENGR. LEONCIO R. PARADO II</span>            CGSO - Officer in- Charge         </p> <p style="text-align: right; margin-right: 50px;">Date _____</p> </div>					
<b>TOTAL AMOUNT</b>					<b>250,000.00</b>

Two Hundred Fifty Thousand Pesos Only.

Purpose: For CGSO use.

	A Requested by:	B Cash Availability:	C Approved by:
Signature: Printed Name: Designation:	<p style="text-align: center;"><b>ENGR. LEONCIO R. PARADO II</b> CGSO Officer-In-Charge</p>	<p style="text-align: center;"><b>ZOSIMA A. CORDAÑO</b> City Treasurer</p>	<p style="text-align: center;">By the Authority of the City Mayor</p> <p style="text-align: center;"><b>HON. ALFRED S. ROMUALDEZ</b> City Mayor</p>

OTHER PROPERTY PLANT EQUIPMENT

5-27-22 7:32  
57722 10:30  
022-0911

