

*[Handwritten mark]*

**PURCHASE REQUEST**  
CITY GOVERNMENT OF TACLOBAN  
LGU



9:46 AM  
5-31-22

<b>Office: Persons with Disability Affairs Office (PDAO)</b>	PR No. 2022-700	DATE: May 26, 2022
	SAI No.	DATE: May 26, 2022
	RIS No. 022-700	DATE: May 26, 2022

Item No.	Qts.	Unit/s	Item Description	Estimated Unit Cost	Estimated Cost
1	30	pcs	Sign Pen black , liquid/gel ink ,0.5mm	33.00	990.00
2	15	pcs	correction tape 8m	36.00	540.00
3	3	box	rubber band , 70mm min. by flat length "18	346.00	- 1,038.00
4	15	reams	multipurpose paper legal 80gsm	288.00	4,320.00
5	1	bundle	folder, fancy , legal 100s	960.00	960.00
6	10	pcs	plastic envelop w/ handle long, expandable ,zipper envelope	145.00	1,450.00
7	20	pcs	Clip , Backfold , all metal ,clamping:19mm(-1mm)3/4	36.00	720.00
8	5	jar	Glue , all purpose ,gross weight :200 grams min.	90.00	450.00
9	6	set	Marker ,Fluorescent , 3 assorted color per set	144.00	864.00
10	26	reams	paper ,multipurpose A4 70gsm, 210mmx297mm	282.00	7,332.00

**CERTIFICATION**  
(For Non -Common Supplies @ Equipment ) THIS IS TO CERTIFY that the price (s) herein indicate is/are within the market price.

*[Signature]*  
**CLAIRE EDEN C. TACAZON**  
OIC-PDAO  
(Printed Name & Signature)

DATE

eighteen thousand six hundred sixty four pesos only.

Purpose : PDAO Daily operations of the office

**TOTAL AMOUNT**

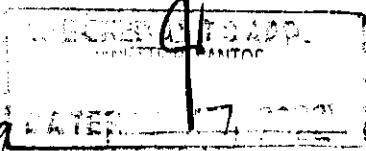
**18,664.00**

Signature: Printed Name: Designation:	Requested by: <i>[Signature]</i> AURELIA-BAHIN OIC-PDAO	Fund Availability: Fund Code: Office Code: Expense/4Acci. Fund Available: <i>[Signature]</i> ROSIMA CORDAÑO Head - City Treasurer	APPROVED BY:  By the Authority of the City Mayor <i>[Signature]</i> ATTY. ANACLETO REI A. LACANLAD III City Administrator <b>HON. ALFRED S. ROMUALDEZ</b> City Mayor
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Change - Office Supplies

PH: 5128

5-30-22  
5-30-22  
2022-0926



9:59  
11:05

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7611  
5-02-99  
P 18,664.00  
4204 2022 - 05-744-046

*[Handwritten signature]*

969-11 PDAO

