



Republika ng Pilipinas
PAMAHALAANG LUNGSOD NG TACLOBAN
(City Government of Tacloban)
Kanhuraw Hill, Tacloban City 6500

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

1st Canvassing

Company Name/Supplier: _____

Address: _____

Contact No. _____

Procurement Title/Category: Catering Services

RFQ No.	2022-456
RFQ Date:	7/21/2022
Approved Budget for the Contract (ABC)	₱71,000.00
Mode of Procurement	Negotiated Procurement/ NP-SVP
PR No.	Lot 1: 2022-879 Lot 2: 2022-873 Lot 3: 2022-865
PR Date:	7/14/22, 7/13/22 & 7/13/22
End-user:	City Population Office & CCDLAO

Please quote your lowest price for the item(s) listed below, subject to terms and conditions stated hereunder and submit your sealed quotation duly signed by your representative to our office not later than **9 o' clock** in the morning, of **July 27, 2022**. Opening of quotation shall be held at **2 o'clock** in the afternoon of **July 28, 2022**.

Sgd. JONATHAN R. HIJADA
BAC Chairman

Terms & Conditions:

- All entries must either be typewritten or legibly handwritten;
- Delivery Period: (30) thirty days upon receipt of Purchase Order (PO) or as may be required by the appropriate authority. Administrative penalties pursuant to Rule XXXIII, Section 69 of RA 9184 shall be imposed for non-delivery without valid reason;
- Warranty shall be for a minimum of three (3) months for supplies and materials, and one (1) year for equipment from date of acceptance of end-user;
- Quoted price shall be valid for a period of (6) months;
- Documents to be attached upon submission of this quotation:
 - Valid Mayor's Business Permit
 - PhilGEPS Registration Number/Organization ID Number
 - Notarized Original Omnibus Sworn Statement (**Revised format GPPB Resolution No. 16-2020**)
 - Brochure showing brand, model and specifications of the product being offered, if applicable.
 - All photocopied documents submitted shall be a certified copy from the original.
 - All documents must be enclosed in a properly labeled and sealed envelope, indicating the PR No.
- The BAC shall conduct the alternative procurement process in accordance with RA 9184 and its 2016 RIRR.

ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
Lot 1	City Population office 2022-879/7-14-22				
1.	1 Lunch (3 Main Course, Rice, Veg/Pasta, Dessert & Bottled Water), 2 Heavy Snacks with Venue & Overflowing Coffee for Trainers Training on GAD Speaker Bureau	40	Pax		
2.	1 Lunch Buffet (3 Main Course, Rice, Veg/Pasta Dessert & Bottled Water & 2 Heavy Snacks with Overflowing coffee, with Sound System with Video and Venue for Orientation on GAD Basic Concepts on Gender Mainstreaming for Executive and Legislative Officials	60	Pax		
	<i>xxxxx nothing follows xxxxx</i>	GRAND TOTAL:			

Brand & Model: _____ Warranty: _____
Delivery Period: _____ days upon receipt of the PO Price valid until: _____

After having carefully read and accepted your General Conditions (terms and conditions), I/We quote you on the item(s) at prices provided above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the terms and conditions specified by your procuring entity.

Printed Name/Signature/Date

Contact Number



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Address: _____

Contact No. _____

Procurement Title/Category: Catering Services

RFQ No.	2022-456
RFQ Date:	7/21/2022
Approved Budget for the Contract (ABC)	₱85,500.00
Mode of Procurement	Negotiated Procurement/ NP-SVP
PR No.	Lot 1: 2022-879 Lot 2: 2022-873 Lot 3: 2022-865
PR Date:	7/14/22, 7/13/22 & 7/13/22
End-user:	City Population Office & CCDLAO

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ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
Lot 2	City Population office 2022-873/7-13-22				
1.	1 Lunch (3 Main Course, Rice, Veg/Pasta, Dessert & Bottled Water), 2 Snacks (Sliced Cake/Cheesy Ensaymada & Bottled Water) for Pre-Marriage Orientation Training Module 1	40	Pax		
2.	1 Lunch Buffet (3 Main Course, Rice, Veg/Pasta Dessert & Bottled Water) 2 Snacks (Sliced Cake/Cheesy Ensaymada & Bottled Water) for Pre-Marriage Orientation Training Module 2	60	Pax		
3.	1 Lunch Buffet (3 Main Course, Rice, Veg/Pasta Dessert & Bottled Water) 2 Snacks (Sliced Cake/Cheesy Ensaymada & Bottled Water) for Trainers Training on RFPF Advocacy	90	Pax		

	<i>xxxxx nothing follows xxxxx</i>	GRAND TOTAL:			
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Brand & Model: _____ Warranty: _____

Delivery Period: _____ days upon receipt of the PO Price valid until: _____

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Printed Name/Signature/Date

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REQUEST FOR QUOTATION

1st Canvassing

Company Name/Supplier: _____

Address: _____

Contact No. _____

Procurement Title/Category: Catering Services

RFQ No.	2022-456
RFQ Date:	7/21/2022
Approved Budget for the Contract (ABC)	₱24,000.00
Mode of Procurement	Negotiated Procurement/ NP-SVP
PR No.	Lot 1: 2022-879 Lot 2: 2022-873 Lot 3: 2022-865
PR Date:	7/14/22, 7/13/22 & 7/13/22
End-user:	City Population Office & CCDLAO

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ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
Lot 3	CCDLAO 2022-865/7-13-22				
	Day				
1.	Snacks Club House and Soda	30	Pax		
2.	BUFFET Fish Fillet, Beef Caldereta, Bam-I Rice, Soda and Water Dessert: Banana	30	Pax		
3.	Snacks Lasagna and Soda	30	Pax		
	Day 2				
4.	Snacks Hamburger and Soda	30	Pax		
5.	BUFFET Fried Chicken, Pork Adobo, Vegetable Rice, Soda and Water Dessert: Water Melon	30	Pax		

6.	Snacks Spaghetti and Soda	30	Pax		
	<i>xxxxx nothing follows xxxxx</i>	GRAND TOTAL:			

Brand & Model: _____ Warranty: _____
 Delivery Period: _____ days upon receipt of the PO Price valid until: _____

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