

PURCHASE REQUEST

CITY GOVERNMENT OF TAGLOBAN



Department: City Planning and Development (CPDO) PR No. 012-013 Date: April 18, 2022
 Sector: SA No. Date: April 18, 2022
RIS No. 021-013 Date:

Item No.	Qts.	Unit/s	Item Description	Estimated Unit Cost	Estimated Cost
1	10	pcs.	Tokens for the Audit Team	1,000.00	10,000.00
2	10	pcs.	Tabbing	35.00	350.00
3	20	pcs.	FOLDER, CLEAR LONG	35.00	700.00
4	10	pcs.	Storage Box w/ cover, for legal size docs.	650.00	6,500.00
5	20	reams	Paper, Multicopy, A4, 80gsm, size 210mm x 297 mm	297.00	5,940.00
6	20	reams	Paper, Multicopy, Legal, 80gsm, size 210mm x 297 mm	300.00	6,000.00
7	10	packs	Battery, Dry cell, AA, 2 pcs/packs	48.00	480.00
8	5	packs	Paper, Specialty, 20's/pack, A4 size	65.00	325.00
9	30	pcs.	Clip, Backfold, Clamp, 32mm	92.00	2,760.00
10	5	pcs.	Correction Tape, film base type, 6mm	41.00	205.00
11	10	pcs.	Sign Pen, Black, 1.0mm, Gel impact	115.00	1,150.00
			*** nothing follows ***		

CERTIFICATION
 (For Non-Common Supplies & Equipment)
 THIS IS TO CERTIFY that the price(s) herein indicated
 is/are within the market price.

Janis Claire S. Cantan
 EnP. JANIS CLAIRE S. CANTAN
 CPDC/CGDH2

Date

Thirty Four Thousand Four
 Hundred Ten pesos only.

Total

34,410.00

Purpos For the Seal of Good Local Governance (SGLG) Regional and National Assessment.

Signature: Printed Name: Designation:	Requested by: CERTIFIED INCLUDED IN THE PPMP <i>Janis Claire S. Cantan</i> EnP. JANIS CLAIRE S. CANTAN CPDC/CGDH2	Cash Availability: Fund Code: Office Code: Expense/Acct. Code: Fund Available: ZOSIMA A. CORDAÑO City Treasurer	APPROVED BY: By the Authority of the City Mayor <i>Alfredo S. Romualdez</i> HON. ALFREDO S. ROMUALDEZ City Mayor
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... the data and observations ... the prescribed forms and documentation