

BAC Form 3
Series of August 2008

PURCHASE REQUEST
City Government of Tacloban City
LGU

OFFICE OF THE ADMINISTRATOR
RECEIVED
BY: _____
DATE: 1-17-22
TIME: _____

DEPARTMENT: TOMECO
SECT admin/legal/enforcement/commo office supply

PR NO. : 7022-70
SAI NO. : _____
ALOS : No. 022-70

Date: JAN 12, 2022
Date: JAN 12, 2022

Item No.	Qty	Unit Issue	Item Description	Estimated Unit Cost	Estimated Cost
31	10	pcs	Cutter knife	31.25	312.50
32	120	pcs	Correction Tape, Film base Type, UL 6 mm min	35.00	4,200.00
33	10	box	Rubber Bond #18 (double entry no. 18 and 26)	268.75	2,687.50
34	10	pcs	Stamping Pad, bed dimension: 60mm x 100 mm min	68.75	687.50
35	10	pcs	Stamping Pad Ink, black	18.75	187.50
36	12	box	Carbon Paper Legal, 100 sheets / box	215.00	2,580.00
37	15	pcs	Box Filer, Legal size	131.25	1,968.75
38	40	pcs	Record Book 500 pages, 214 mm x 278 mm min	86.25	3,450.00
39	20	pack	PHOTO PAPER, Glossy Paper, A4 size, 240 gsm, 20 sheets/pack	87.50	1,750.00
40	2	pcs	Pencil Sharpener Heavy Duty	600.00	1,200.00
41	4	pcs	Scotch Tape Dispenser Heavy Duty / table Top	155.00	620.00

CERTIFICATION
(For Non-Common Supplies & Equipment)
THIS IS TO CERTIFY that the price(s) herein indicate is/are within the market price.

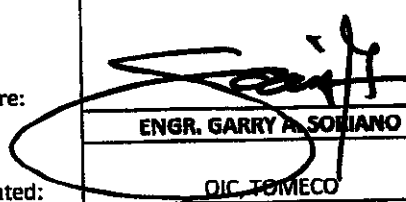
Department/Office Head
(Printed Name & Signature)

Date

TOTAL PHP 19,643.75
GRAND TOTAL PHP 291,423.75

Purpose: "For TOMECO OFFICE SUPPLY 1st & 2nd QTR.

For TOMECO Office daily operation use

Requested by:		Funds Availability:	Approved by:
Signature:		funds Code	By the Authority of the City Mayor ATTY. ANACLETO REI A. LACANLAD III City Administrator
		Office Code:	
Designated:	ENGR. GARRY A. SORIANO DIC, TOMECO	Expense/ Acct. Code:	HON. ALFRED ROMUALDEZ CITY MAYOR
		Funds Available:	
Date:		ZOSIMA CORDANO CITY TREASURER	

CITY BUDGET OFFICE

FUND CODE: 100

OFFICE CODE: 1999

EXCISE TAX CODE: 8-02-09

FUND AVAILABLE: P 291,423.75

PR: 2022-01-1999-0369

DEAN L. DY, HI
CITY BUDGET OFFICE
FUNDS AVAILABLE AS TO
EXISTENCE OF ALLOTMENT

CITY GOVERNMENT OF TACLOBAN
CITY BUDGET OFFICE
RECEIVED: DATE 1-13-22 TIME _____
RELEASED: DATE _____ TIME _____
PR: 2022-0090