

PURCHASE REQUEST
City Government of Tacloban
LGU



Department: 125M CITY TREASURER'S OFFICE PR No. 2022-70V
 Division: 676-22 Supply Division PR Date JUNE 8, 2022

Item No.	Qts.	Unit of Issue	ITEM DESCRIPTION	Estimated	Estimated
				Unit Cost	Cost
1	1	unit	PHOTOCOPIER MACHINE 2110	95,000.00	95,000.00
			Digital Copier, printer & Colour Scanner		
			21 pages per minute-copy speed		
			A3 size capable/ 23 PPM Scan Speed		
			Automatic Document Feeder		
			Automatic Back to Back		
			600 x 600 print resolution		
			512 MB memory/ No Developer		
			20% -400% magnification		
			electronic sorting/ rotate collate		
			1-999 multiple copies		
			built-in bypass tray unit		
			with office and Service center in Region 8		
			LIFETIME FREE SERVICE w/ free regular monthly		
			preventive maintenance check-up		
CERTIFICATION (For Non-Common Supplies & Equipment)					
THIS IS TO CERTIFY that the price(s) herein indicated is/are within					
the market price.					
 _____ ZOSIMA A. CORDAÑO				Date	Ninety Five Thousand Pesos Only.
TOTAL AMOUNT					95,000.00

Purpose: for the use of City Treasurer's Office.
Source of Fund: OTHER PROPERTY PLANT AND EQUIPMENT

	A	Requested By:	B	Funds Available:	C	Approved by:
Signature						
Printed Name:		ZOSIMA A. CORDAÑO		ZOSIMA A. CORDAÑO		ALFRED S. ROMUALDEZ
Designation:		City Treasurer		City Treasurer		City Mayor



My