

PURCHASE REQUEST
City Government of Tacloban

Department: CITY AUDITOR'S OFFICE *4-27-22* *7:50*
Division: *5-27-22* *9:45*

PR. No. 2022-829
PR Date: Jun 28 2022

Item No.	Qty.	Unit of Issue	Item-Description	Estimated Unit Cost	Estimated Total Cost
1	6	piece	CORRECTION TAPE, film base type, UL 6m min	38.00	228.00
2	10	ream	BOND PAPER, Multicopy long 80 gsm	300.00	3,000.00
3	8	ream	BOND PAPER, Multicopy A4 80 gsm	297.00	2,376.00
4	10	ream	BOND PAPER, Multicopy short 80gsm	297.00	2,970.00
5	1	box	Envelope Mailing White 80gsm (-5%) Long, 500/Box	450.00	450.00
6	1	bundle	FOLDER,FANCY , for A4 size documents 100's	650.00	650.00
7	1	bundle	FOLDER,FANCY , legal size 100's bundle	675.00	675.00
8	2	jar	GLUE, all purpose, gross weight 130 grams min/btl	78.00	156.00
9	2	set	MARKER, FLUORESCENT, 3 assorted colors per set	138.00	276.00
10	3	piece	MARKER, PERMANENT, bullet type, black	55.00	165.00
11	3	piece	MARKER, PERMANENT, bullet type, blue	55.00	165.00
12	3	piece	MARKER, PERMANENT, bullet type, red	55.00	165.00
13	3	box	PAPER CLIP, vinyl/plastic coat, length: 48mm min	30.00	90.00
14	2	box	PENCIL, lead, w/ eraser, wood cased hardness: HB 12 pcs/pack	120.00	240.00
15	10	piece	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	36.00	360.00
16	10	piece	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	36.00	360.00
17	10	piece	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	36.00	360.00
18	3	Box	Ball Pen Finepoint Black 12pcs/box	100.00	300.00
19	3	Box	Ball Pen Finepoint Red 12pcs/box	100.00	300.00
20	3	Box	Ball Pen Finepoint Blue 12pcs/box	100.00	300.00

XX

CERTIFICATION
(For Non-Common Supplies & Equipment)
THIS IS TO CERTIFY that the price(s) herein indicated is/are within the market price.

[Signature]
Department Head
(Printed Name & Signature)

[Date]
Date

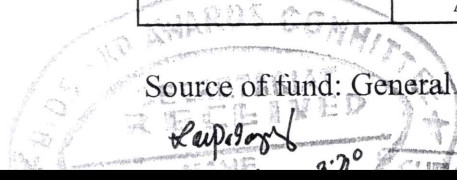
Thirteen thousand
Five hundred Eighty
Six Pesos Only.

TOTAL AMOUNT 13,586.00

Purpose: For Office Use 2nd Quarter CY 2022

Signature: Printed Name: Designation:	A. Requested by:	B. Cash Availability	C. Approved by:
	<i>[Signature]</i> LINETTE S. DEL VALLE State Auditor IV Audit Team Leader	<i>[Signature]</i> ZOSIMA A. CORDAÑO City Treasurer	BY THE AUTHORITY OF THE CITY MAYOR <i>[Signature]</i> MARVIN S. DOMINADO City Mayor

Source of fund: General Fund



[Handwritten mark]