



Republika ng Pilipinas  
**PAMAHALAANG LUNGSOD NG TACLOBAN**  
(City Government of Tacloban)  
Kanhuraw Hill, Tacloban City 6500

**BIDS AND AWARDS COMMITTEE**

**REQUEST FOR QUOTATION**

1<sup>st</sup> Canvassing

Company Name/Supplier: \_\_\_\_\_

Address: \_\_\_\_\_

Contact No. \_\_\_\_\_

RFQ No.	2022-747
RFQ Date:	10/5/2022
Approved Budget for the Contract (ABC)	P418,925.00
Mode of Procurement	Shopping B
PR No.	Lot 1: 2022-1237 Lot 2: 2022-1188
PR Date:	9/26/22,9/16/22
End-user:	TCH & CGSO

Procurement Title/Category: Janitorial Supplies

Please quote your lowest price for the item(s) listed below, subject to terms and conditions stated hereunder and submit your sealed quotation duly signed by your representative to our office not later than **9 o' clock** in the morning, of **October 10, 2022**. Opening of quotation shall be held at **2 o'clock** in the afternoon of **October 11, 2022**.

**Sgd. JONATHAN R. HIJADA**  
BAC Chairman

**Terms & Conditions:**

- All entries must either be typewritten or legibly handwritten;
- Delivery Period: within (30) thirty days upon receipt of Purchase Order (PO) or as may be required by the appropriate authority. Administrative penalties pursuant to Rule XXXIII, Section 69 of RA 9184 shall be imposed for non-delivery without valid reason;
- Warranty shall be for a minimum of three (3) months for supplies and materials, and one (1) year for equipment from date of acceptance of end-user;
- Quoted price shall be valid for a period of (6) months;
- Documents to be attached upon submission of this quotation:
  - Valid Mayor's Business Permit
  - PhilGEPS Registration Number/Organization ID Number
  - Brochure showing brand, model and specifications of the product being offered, if applicable.
  - All photocopied documents submitted shall be a certified copy from the original.
  - All documents must be enclosed in a properly labeled and sealed envelope, indicating the PR No.
- The BAC shall conduct the alternative procurement process in accordance with RA 9184 and its 2016 RIRR.

ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
<b>Lot 1</b>	<b>TCH 2022-1237/9-26-22</b>				
1.	Antibacterial, disinfectant solution, unscented	30	Gals.		
2.	Air Freshener, Metered Spray (200 ml)	40	Can		
3.	Midrib Broom Stick (Ting-Ting)	15	Pcs.		
4.	Detergent Powder, All Purpose 1 kg./pack	400	Packs		
5.	Disinfectant Spray, Aerosol type, 400-550 grms	60	Btls.		
6.	Dishwashing sponge	30	Pcs.		
7.	Dishwashing liquid (600ml) 12's/box (complete clean, concentrated, scented)	17	Bxs.		
8.	Black Plastic Garbage Bag XL 100's/pack	30	Packs		
9.	Green Plastic Garbage Bag Large 100's/pack	30	Packs		
10.	Yellow Plastic Garbage Bag Large 100's/pack	30	Packs		
11.	Fabric Softener (Conditioner) 1 liter	150	Btls.		
12.	Toilet Brush, Long Handle, High Quality Plastic with Holder	20	Pcs.		
13.	Toilet Bowl Pump	10	Pcs.		
14.	Toilet Tissue Paper 2 ply, (12roll/pck)	70	Pack		

15.	Toilet Tissue paper, big roll, 250M	155	Rolls		
16.	Liquid Floor Wax (For Tiles) 250ml	30	Btls.		
	<i>xxxxx nothing follows xxxxx</i>	GRAND TOTAL:			

Brand & Model: \_\_\_\_\_ Warranty: \_\_\_\_\_  
 Delivery Period: \_\_\_\_\_ days upon receipt of the PO Price valid until: \_\_\_\_\_

After having carefully read and accepted your General Conditions (terms and conditions), I/We quote you on the item(s) at prices provided above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the terms and conditions specified by your procuring entity.

\_\_\_\_\_  
 Printed Name/Signature/Date

\_\_\_\_\_  
 Contact Number



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Contact No. \_\_\_\_\_

Procurement Title/Category: Janitorial Supplies

RFQ No.	2022-747
RFQ Date:	10/5/2022
Approved Budget for the Contract (ABC)	₱199,290.00
Mode of Procurement	Shopping B
PR No.	Lot 1: 2022-1237 Lot 2: 2022-1188
PR Date:	9/26/22,9/16/22
End-user:	TCH & CGSO

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ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
<b>Lot 2</b>	<b>CGSO 2022-1188/9-26-22</b>				
1.	Alcohol 500ml (70% Solution,) Isoprophyl	60	Btls		
2.	Air freshener Spray, aerosol, 320 ml	60	Can		
3.	Black bag, XL 100's/pack	70	Pack		
4.	Broom stick (ting-ting)	100	Pcs		
5.	Broom soft (tambo)	50	Pcs		
6.	Bleaching liquid, original scent, 1L/btl	30	Btls		
7.	Chlorine powder 1kg	20	Kg		
8.	Detergent powder, all purpose 1kg	70	Pack		
9.	Dish washing liquid 250ml	30	Btls		
10.	Deodorant cake 50gms, 3's/box	50	Box		
11.	Fabric conditioner 1liter	70	Btls		
12.	Floor mat, rubber	20	Pcs		
13.	Floor mop with wood handle	50	Pcs		
14.	Hand Soap, Liquid, 500ml	30	Btls		
15.	Toilet Tissue Paper, 3-Ply, 12 rolls/pack	60	Pack		
16.	Steel brush	50	Pcs		

17.	Plastic hand brush	70	Pcs		
18.	Muriatic acid 1 liter	20	Btls		
19.	Rubber gloves	50	Pack		
20.	Mop spin dry bucket	2	Unit		
	<i>xxxxx nothing follows xxxxx</i>	GRAND TOTAL:			

Brand & Model: \_\_\_\_\_ Warranty: \_\_\_\_\_

Delivery Period: \_\_\_\_\_ days upon receipt of the PO Price valid until: \_\_\_\_\_

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