



Republika ng Pilipinas
PAMAHALAANG LUNGSOD NG TACLOBAN
(City Government of Tacloban)
Kanhuraw Hill, Tacloban City 6500

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

1st Canvassing

Company Name/Supplier: _____

Address: _____

Contact No. _____

Procurement Title/Category: Janitorial Supplies

RFQ No.	2023-065
RFQ Date:	2/8/2023
Approved Budget for the Contract (ABC)	₱16,690.00
Mode of Procurement	Shopping B
PR No.	Lot 1: 2023-122 Lot 2: 2023-106 Lot 3: 2023-129
PR Date:	1/26/23, 1/25/23, 1/31/23
End-user:	CCRO, CMO-Youth & TCH

Please quote your lowest price for the item(s) listed below, subject to terms and conditions stated hereunder and submit your sealed quotation duly signed by your representative to our office not later than **9 o' clock** in the morning, of **February 13, 2023**. Opening of quotation shall be held at **2 o'clock** in the afternoon of **February 14, 2023**.

Sgd. JONATHAN R. HIJADA
BAC Chairman

Terms & Conditions:

- All entries must either be typewritten or legibly handwritten;
- Delivery Period: within (30) thirty days upon receipt of Purchase Order (PO) or as may be required by the appropriate authority. Administrative penalties pursuant to Rule XXXIII, Section 69 of RA 9184 shall be imposed for non-delivery without valid reason;
- Cash on Delivery modes shall not be acknowledged and quotation with such modes shall be considered failed.**
- Warranty shall be for a minimum of three (3) months for supplies and materials, and one (1) year for equipment from date of acceptance of end-user;
- Quoted price shall be valid for a period of (6) months;
- Documents to be attached upon submission of this quotation:
 - Valid Mayor's Business Permit
 - PhilGEPS Registration Number/Organization ID Number
 - Brochure showing brand, model and specifications of the product being offered, if applicable.
 - All photocopied documents submitted shall be a certified copy from the original.
 - All documents must be enclosed in a properly labeled and sealed envelope, indicating the PR No.
- The BAC shall conduct the alternative procurement process in accordance with RA 9184 and its 2016 RIRR.

ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
Lot 1	CCRO 2023-122/1-26-23				
1.	Alcohol, ethyl 68-70%, scented, 500ml	30	Bottles		
2.	Black bag large, 10's roll	50	Rolls		
	<i>xxxxx nothing follows xxxxx</i>	GRAND TOTAL:			

Brand & Model: _____ Warranty: _____

Delivery Period: _____ days upon receipt of the PO Price valid until: _____

After having carefully read and accepted your General Conditions (terms and conditions), I/We quote you on the item(s) at prices provided above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the terms and conditions specified by your procuring entity.

Printed Name/Signature/Date

Contact Number



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Procurement Title/Category: Janitorial Supplies

RFQ No.	2023-065
RFQ Date:	2/8/2023
Approved Budget for the Contract (ABC)	₱9,950.00
Mode of Procurement	Shopping B
PR No.	Lot 1: 2023-122 Lot 2: 2023-106 Lot 3: 2023-129
PR Date:	1/26/23, 1/25/23, 1/31/23
End-user:	CCRO, CMO-Youth & TCH

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ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
Lot 2	CMO-Youth 2023-106/1-25-23				
1.	Garbage bag 10's/roll large	10	Pack		
2.	Tissue paper 12 rolls/pack	10	Pack		
3.	Bath soap (bar 60g)	50	Pcs		
4.	Hand soap liquid 500ml	10	Bots		
5.	Isopropyl alcohol 70% solution 500ml	10	Bots		
	<i>xxxxx nothing follows xxxxx</i>	GRAND TOTAL:			

Brand & Model: _____ Warranty: _____

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Procurement Title/Category: Janitorial Supplies

RFQ No.	2023-065
RFQ Date:	2/8/2023
Approved Budget for the Contract (ABC)	₱421,690.00
Mode of Procurement	Shopping B
PR No.	Lot 1: 2023-122 Lot 2: 2023-106 Lot 3: 2023-129
PR Date:	1/26/23, 1/25/23, 1/31/23
End-user:	CCRO, CMO-Youth & TCH

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ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
Lot 3	TCH 2023-129/1-31-23				
1.	Antibacterial, disinfectant solution, unscented	20	Gals.		
2.	Soft Broom	30	Pcs.		
3.	Midrib Broom Stick (Ting-Ting)	15	Pcs.		
4.	Detergent Powder, All purpose 1 kg./pack	400	Packs		
5.	Disinfectant Spray, Aerosol type, 400-550 grms	60	Btls.		
6.	Dishwashing sponge (Heavy Duty)	20	Pcs.		
7.	Dishwashing liquid, antibacterial scented, 500ml)	60	Btls.		
8.	Black Plastic Garbage Bag XL 100's/pack	30	Packs		
9.	Green Plastic Garbage Bag, Large, 100's/pack	30	Packs		
10.	Yellow Plastic Garbage Bag, Large, 100's/pack	30	Packs		
11.	Fabric Softener (Conditioner) 1 liter	80	Btls.		
12.	Toilet Tissue Paper 2 ply, (12roll/pck)	70	Pack		
13.	Toilet Tissue paper, big roll, 250M	155	Rolls		
14.	Floor wax, 450g/can	5	Can		
15.	Bathroom Deodorizer, scented 50 grams	100	Pcs.		
16.	Handwash liquid soap, antibacterial, 500ml	70	Btls.		
17.	Muriatic Acid, 500ml	70	Btls.		
18.	Multipurpose scouring powder 500 grams	20	Btls.		

	<i>xxxxx nothing follows xxxxx</i>	GRAND TOTAL:			
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