



Republika ng Pilipinas
PAMAHALAANG LUNGSOD NG TACLOBAN
(City Government of Tacloban)
Kanhuraw Hill, Tacloban City 6500

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

1st Canvassing

Company Name/Supplier: _____

Address: _____

Contact No. _____

Procurement Title/Category: Janitorial Supplies

RFQ No.	2023-095
RFQ Date:	2/15/2023
Approved Budget for the Contract (ABC)	₱6,980.00
Mode of Procurement	Shopping B
PR No.	Lot 1: 2023-142 Lot 2: 2023-152 Lot 3: 2023-141
PR Date:	2/1/23,2/1/23,2/1/23
End-user:	CHCDO, City Agri. Office & CEO

Please quote your lowest price for the item(s) listed below, subject to terms and conditions stated hereunder and submit your sealed quotation duly signed by your representative to our office not later than 9 o' clock in the morning, of **February 20, 2023**. Opening of quotation shall be held at 2 o'clock in the afternoon of **February 21, 2023**.

Sgd. JONATHAN R. HIJADA
BAC Chairman

Terms & Conditions:

- All entries must either be typewritten or legibly handwritten;
- Delivery Period: within (30) thirty days upon receipt of Purchase Order (PO) or as may be required by the appropriate authority. Administrative penalties pursuant to Rule XXXIII, Section 69 of RA 9184 shall be imposed for non-delivery without valid reason;
- Cash on Delivery modes shall not be acknowledged and quotation with such modes shall be considered failed.
- Warranty shall be for a minimum of three (3) months for supplies and materials, and one (1) year for equipment from date of acceptance of end-user;
- Quoted price shall be valid for a period of (6) months;
- Documents to be attached upon submission of this quotation:
 - Valid Mayor's Business Permit
 - PhilGEPS Registration Number/Organization ID Number
 - Brochure showing brand, model and specifications of the product being offered, if applicable.
 - All photocopied documents submitted shall be a certified copy from the original.
 - All documents must be enclosed in a properly labeled and sealed envelope, indicating the PR No.
- The BAC shall conduct the alternative procurement process in accordance with RA 9184 and its 2016 RIRR.

ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
Lot 1	CHCDO 2023-142/2-1-23				
1.	Disinfectant Spray, Aerosol Type, 400-500 grams	4	Pcs		
2.	Alcohol, 70%, Isoprophyl, 500 ml	5	Pcs		
3.	Air Freshener Spray, Lemon Scent	4	Can		
4.	Toilet Tissue paper, 2 ply, 12 rolls/pack	4	Pck		
5.	Broom, Soft (Tambo), weight: 200mg min	1	Pcs		
6.	Cleaner, Toilet Bowl and Urinal, 500 ml	3	Btl		
7.	Toilet Brush with Wooden Handle	3	Pcs		
	<i>xxxxx nothing follows xxxxx</i>	GRAND TOTAL:			

Brand & Model: _____

Warranty: _____

Delivery Period: _____ days upon receipt of the PO

Price valid until: _____

After having carefully read and accepted your General Conditions (terms and conditions), I/We quote you on the item(s) at prices provided above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the terms and conditions specified by your procuring entity.

Printed Name/Signature/Date

Contact Number



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Procurement Title/Category: Janitorial Supplies

RFQ No.	2023-095
RFQ Date:	2/15/2023
Approved Budget for the Contract (ABC)	₱39,999.00
Mode of Procurement	Shopping B
PR No.	Lot 1: 2023-142 Lot 2: 2023-152 Lot 3: 2023-141
PR Date:	2/1/23,2/1/23,2/1/23
End-user:	CHCDO, City Agri. Office & CEO

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ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
Lot 2	City Agri. Office 2023-152/2-1-23				
1.	BLEACH, Liquid, cap, 4 liters/gal.	3	Gal.		
2.	Muriatic Acid, cap. 4 liters/gal.	2	Gal.		
3.	Black bag, large size (garbage bag) 100/roll	50	Roll		
4.	Toilet Tissue, /2ply sheets, 150 pulls./12pcs/pack	100	Packs		
5.	Detergent Powder Soap, 1 kilo/pack	5	Packs		
6.	Toilet bowl cleaner, 1000ml.	10	Bottle		
7.	70% Isoprophyl Alcohol, 500ml.	50	Bottle		
8.	Mop Handle, heavy duty, aluminum, with screw	5	Pcs		
9.	Mop Head (made of cotton) made of rayon, weight 400grms. Min	10	Pcs.		
10.	Foot rug, cotton	10	Pcs.		
11.	Dishwashing Liquid, 500ml.	5	Bottle		
12.	Bamboo Broom soft (tambo)	10	Pcs.		

13.	Broom Stick (ting-ting)	10	Pcs.		
14.	Air fresheners, can, 300ml.	6	Can		
15.	Toilet brush cleaner, plastic with handle	6	Pcs		
	<i>xxxxx nothing follows xxxxx</i>	GRAND TOTAL:			

Brand & Model: _____ Warranty: _____
 Delivery Period: _____ days upon receipt of the PO Price valid until: _____

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Address: _____

Contact No. _____

Procurement Title/Category: Janitorial Supplies

RFQ No.	2023-095
RFQ Date:	2/15/2023
Approved Budget for the Contract (ABC)	₱79,832.00
Mode of Procurement	Shopping B
PR No.	Lot 1: 2023-142 Lot 2: 2023-152 Lot 3: 2023-141
PR Date:	2/1/23,2/1/23,2/1/23
End-user:	CHCDO, City Agri. Office & CEO

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ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
Lot 3	CEO 2023-141/2-1-23				
1.	Mop Head, Made of Rayon, weight: 400 grms. Min.	7	Pcs		
2.	Trash Bag Large (100 pcs)	12	Pck		
3.	Toilet Deodorant Cake, 12 pcs. Per pack 50 g.	7	Boxes		
4.	Detergent powder (1kl)/pck	20	Pck		
5.	Softbroom, tambo, weight: 200g min	5	Pcs		
6.	MidribBroom Stick, Ting-ting, usable length: 760m	5	Pcs		
7.	Glass Cleaner 500 ml	2	Btls		
8.	Air Freshener Spray, Aerosol, 280ml/150g min	20	Cans		
9.	2 Ply toilet paper (12 Rolls/pck)	20	Pcs.		
10.	Hand Wash Soap 1000ml	5	Btls.		
11.	Rubbing Alcohol 500ml	10	Btls		
12.	Disinfectant Liquid, CTX	2	Gal		

13.	Trash Cans (Big) Plastic w/cover	3	Pcs		
14.	Soap, Medium	5	Doz		
15.	Toilet Brush with Plastic Handle	10	Pcs		
16.	Dishwashing Liquid, 1 Gal	5	Gal		
17.	Trash Bag (Small)9+9x18 100 pcs	15	Roll		
18.	Plastic Dust Pan Big	7	Pcs		
19.	Rubber Gloves Long Size 1 pair	15	Pcs		
20.	Deodorant Cake Bathroom with holder 50g.	25	Pcs		
21.	Laundry Brush	7	Pcs		
22.	Metal Steel Spatula Rubber Grip	3	Pcs		
23.	Stainless Steel wall 4"	40	Pcs		
24.	Steel Brush Wooden Handle	10	Pcs		
25.	Declogger Liquid 1 ltr	3	Ltr		
	<i>xxxxx nothing follows xxxxx</i>	GRAND TOTAL:			

Brand & Model: _____ Warranty: _____
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