



Republika ng Pilipinas
PAMAHALAANG LUNGSOD NG TACLOBAN
(City Government of Tacloban)
Kanhuraw Hill, Tacloban City 6500

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

1st Canvassing

Company Name/Supplier: _____

Address: _____

Contact No. _____

RFQ No.	2023-113
RFQ Date:	2/20/2023
Approved Budget for the Contract (ABC)	₱18,910.00
Mode of Procurement	Shopping B
PR No.	Lot 1: 2023-173 Lot 2: 2023-167
PR Date:	2/6/23,2/6/23
End-user:	City Auditor's Office & CTO

Procurement Title/Category: Janitorial Supplies

Please quote your lowest price for the item(s) listed below, subject to terms and conditions stated hereunder and submit your sealed quotation duly signed by your representative to our office not later than 9 o' clock in the morning, of **February 23, 2023**. Opening of quotation shall be held at 2 o'clock in the afternoon of **February 23, 2023**.

Sgd. JONATHAN R. HIJADA
BAC Chairman

Terms & Conditions:

- All entries must either be typewritten or legibly handwritten;
- Delivery Period: within (30) thirty days upon receipt of Purchase Order (PO) or as may be required by the appropriate authority. Administrative penalties pursuant to Rule XXXIII, Section 69 of RA 9184 shall be imposed for non-delivery without valid reason;
- Cash on Delivery modes shall not be acknowledged and quotation with such modes shall be considered failed.
- Warranty shall be for a minimum of three (3) months for supplies and materials, and one (1) year for equipment from date of acceptance of end-user;
- Quoted price shall be valid for a period of (6) months;
- Documents to be attached upon submission of this quotation:
 - Valid Mayor's Business Permit
 - PhilGEPS Registration Number/Organization ID Number
 - Brochure showing brand, model and specifications of the product being offered, if applicable.
 - All photocopied documents submitted shall be a certified copy from the original.
 - All documents must be enclosed in a properly labeled and sealed envelope, indicating the PR No.
- The BAC shall conduct the alternative procurement process in accordance with RA 9184 and its 2016 RIRR.

ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
Lot 1	City Auditor's Office 2023-173/2-6-23				
1.	AIR FRESHENER, aerosol, 280ml/150g min	1	Can		
2.	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	15	Bottle		
3.	TOILET TISSUE PAPER 3-plys sheets, 150 pulls	10	Pack		
4.	TWINE, plastic, 1 kilo per roll	5	Roll		
5.	BROOM, soft (tambo)	1	Piece		
6.	CLEANER, TOILET BOWL AND URINAL, 500ml	2	Bottle		
7.	CLEANSER, SCOURING POWDER, min./can 500 g	5	Can		
8.	DETERGENT POWDER, all purpose, 1kg	4	Pouch		
9.	DISINFECTANT SPRAY, aerosol type, 400-500 grams	5	Cans		
10.	DUST PAN, non-rigid plastic, w/ detachable handle	1	Piece		

11.	INSECTICIDE, aerosol type, net content: 600ml min	3	Can		
12.	Black Bag XL 100's/Pack	1	Pack		
13.	Bleach	3	Gal		
14.	Fabric Conditioner	2	Gal		
15.	Stainless Steel Scrubber 12pcs Steel wool kitchen	1	Pack		
	<i>xxxxx nothing follows xxxxx</i>	GRAND TOTAL:			

Brand & Model: _____ Warranty: _____
 Delivery Period: _____ days upon receipt of the PO Price valid until: _____

After having carefully read and accepted your General Conditions (terms and conditions), I/We quote you on the item(s) at prices provided above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the terms and conditions specified by your procuring entity.

 Printed Name/Signature/Date

 Contact Number



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REQUEST FOR QUOTATION

1st Canvassing

Company Name/Supplier: _____

Address: _____

Contact No. _____

RFQ No.	2023-113
RFQ Date:	2/20/2023
Approved Budget for the Contract (ABC)	₱107,829.00
Mode of Procurement	Shopping B
PR No.	Lot 1: 2023-173 Lot 2: 2023-167
PR Date:	2/6/23,2/6/23
End-user:	City Auditor's Office & CTO

Procurement Title/Category: Janitorial Supplies

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ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
Lot 2	CTO 2023-167/2-6-23				
1.	Detergent Powder (288 pcs/75grms)	2	Sacks		
2.	Rubber Door Mat, size 42 x 62 cm	6	Pcs		
3.	Brush (laundry) HD, plastic brush	6	Pcs		
4.	Dishwashing liquid, 495 ml	48	Btl		
5.	Jumper Sando bag (small) 100's	30	Pcks		
6.	Jumper Sando bag (medium) 100's	30	Pcks		
7.	Jumper Sando bag (large) 100's	30	Pcks		
8.	Sponge	1	Pcs		
9.	Toilet Bowl Cleaner, 500 ml	12	Btl		
10.	Fabric Conditioner 12pcs/doz	48	Doz		
11.	All purpose cleaner, big, 1 liter	12	Ltr		
12.	Mopping duster big	6	Pcs		
13.	Feather Duster	2	Pcs		
14.	Toilet Bowl Pump, plastic handle	3	Pcs		
15.	Soft broom, long, thick	4	Pcs		
16.	Washable Gloves	10	Pairs		
17.	Floor wax liquid	3	Gal		

18.	Alcohol 70% solution	180	Pcs		
19.	Chlorine	2	Kg		
20.	Garbage Bag (Black, XL, 50 pcs/pcks)	30	Pcks		
21.	Dust Pan, Plastic	2	pcs		
22.	Plastic Pail	2	Pcs		
	<i>xxxxx nothing follows xxxxx</i>	GRAND TOTAL:			

Brand & Model: _____ Warranty: _____

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