



Republika ng Pilipinas  
PAMAHALAANG LUNGSOD NG TACLOBAN  
(City Government of Tacloban)  
Kanhuraw Hill, Tacloban City 6500

**BIDS AND AWARDS COMMITTEE**

**REQUEST FOR QUOTATION**

1<sup>st</sup> Canvassing

Company Name/Supplier: \_\_\_\_\_

Address: \_\_\_\_\_

Contact No. \_\_\_\_\_

Procurement Title/Category: Janitorial Supplies

RFQ No.	2023-156
RFQ Date:	3/10/2023
Approved Budget for the Contract (ABC)	₱15,462.00
Mode of Procurement	Shopping B
PR No.	Lot 1: 2023-240 Lot 2: 2023-287 Lot 3: 2023-259
PR Date:	2/16/23,2/27/23,2/22/23
End-user:	PDAO,CHO & OSCA

Please quote your lowest price for the item(s) listed below, subject to terms and conditions stated hereunder and submit your sealed quotation duly signed by your representative to our office not later than 9 o' clock in the morning, of **March 15, 2023**. Opening of quotation shall be held at 2 o'clock in the afternoon of **March 16, 2023**.

**Sgd. JONATHAN R. HIJADA**  
BAC Chairman

Terms & Conditions:

- All entries must either be typewritten or legibly handwritten;
- Delivery Period: within (30) thirty days upon receipt of Purchase Order (PO) or as may be required by the appropriate authority. Administrative penalties pursuant to Rule XXXIII, Section 69 of RA 9184 shall be imposed for non-delivery without valid reason;
- Cash on Delivery modes shall not be acknowledged and quotation with such modes shall be considered failed.**
- Warranty shall be for a minimum of three (3) months for supplies and materials, and one (1) year for equipment from date of acceptance of end-user;
- Quoted price shall be valid for a period of (6) months;
- Documents to be attached upon submission of this quotation:
  - Valid Mayor's Business Permit
  - PhilGEPS Registration Number/Organization ID Number
  - Brochure showing brand, model and specifications of the product being offered, if applicable.
  - All photocopied documents submitted shall be a certified copy from the original.
  - All documents must be enclosed in a properly labeled and sealed envelope, indicating the PR No.
- The BAC shall conduct the alternative procurement process in accordance with RA 9184 and its 2016 RIRR.

ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
<b>Lot 1</b>	<b>PDAO 2023-240/2-16-23</b>				
1.	Tissue paper	24	Rolls		
2.	Garbage bag medium	21	Rolls		
3.	Mophead clothe	5	Pcs		
4.	Insect repellent (spray)	5	Can		
5.	Handwash	10	Bottle		
6.	Alcohol isopropyl 74% solution antiseptic & bacterial 3.5L	8	Gallon		
	<i>xxxxx nothing follows xxxxx</i>	GRAND TOTAL:			

Brand & Model: \_\_\_\_\_ Warranty: \_\_\_\_\_

Delivery Period: \_\_\_\_\_ days upon receipt of the PO Price valid until: \_\_\_\_\_

After having carefully read and accepted your General Conditions (terms and conditions), I/We quote you on the item(s) at prices provided above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the terms and conditions specified by your procuring entity.

\_\_\_\_\_  
Printed Name/Signature/Date

\_\_\_\_\_  
Contact Number



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Procurement Title/Category: Janitorial Supplies

RFQ No.	2023-156
RFQ Date:	3/10/2023
Approved Budget for the Contract (ABC)	₱128,190.00
Mode of Procurement	Shopping B
PR No.	Lot 1: 2023-240 Lot 2: 2023-287 Lot 3: 2023-259
PR Date:	2/16/23,2/27/23,2/22/23
End-user:	PDAO,CHO & OSCA

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ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
<b>Lot 2</b>	<b>CHO 2023-287/2-27-23</b>				
1.	Bleach liquid, 4L/gal	30	Gallon		
2.	Black bag, 30x37 XL, thick, good quality, 100's	30	Pack		
3.	Cleaner, toilet bowl & urinal 500ml	50	Bottle		
4.	Detergent powder, all purpose 2kgs/bag	50	Pc		
5.	Disinfectant Cleaner, multisurface cleaner 900ml	50	Bottle		
6.	Dishwashing Liquid cleaner 500ml	30	Bottle		
7.	Fabric Conditioner 500ml	30	Bottle		
8.	Muriatic Acid 500ml	30	Bottle		
9.	Paper towel 2ply, interfold paper, 175 pulls	70	Box		
10.	Toilet deodorizer 50 grams	30	Pc		
	<i>xxxxx nothing follows xxxxx</i>	GRAND TOTAL:			

Brand & Model: \_\_\_\_\_ Warranty: \_\_\_\_\_

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Contact No. \_\_\_\_\_

Procurement Title/Category: Janitorial Supplies

RFQ No.	2023-156
RFQ Date:	3/10/2023
Approved Budget for the Contract (ABC)	₱15,440.00
Mode of Procurement	Shopping B
PR No.	Lot 1: 2023-240 Lot 2: 2023-287 Lot 3: 2023-259
PR Date:	2/16/23,2/27/23,2/22/23
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ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
<b>Lot 3</b>	<b>OSCA 2023-259/2-22-23</b>				
1.	Alcohol 70% Isopropyl, 500ml 280/150g Scented	20	Btl		
2.	Black Bag Large 10's	10	Roll		
3.	Black Bag Medium 10's	10	Roll		
4.	Bleach Liquid 4L/Gal	8	Gal		
5.	Broom, Soft (Tambo)	5	Pc		
6.	Cleaner Toilet Bowl and Urinal 900ml-1000ml Cap	5	Btl		
7.	Disinfectant Spray, Aerosol-Type 510 grams	8	Btl		
8.	Glass Cleaner 500ml	5	Pc		
9.	Mop Bucket, Heavy Duty, Hard Plastic	1	Unit		
10.	Toilet Tissue Paper, 2 Plys 12's	15	Pack		
11.	Detergent powder, All-Purpose, 1kg (1100g)	5	Pack		
12.	Dishwashing Liquid 1Gal	2	Gal		
	<i>xxxxx nothing follows xxxxx</i>	GRAND TOTAL:			

Brand & Model: \_\_\_\_\_ Warranty: \_\_\_\_\_

Delivery Period: \_\_\_\_\_ days upon receipt of the PO Price valid until: \_\_\_\_\_

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