



Republika ng Pilipinas
PAMAHALAANG LUNGSOD NG TACLOBAN
(City Government of Tacloban)
Kanhuraw Hill, Tacloban City 6500

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

1st Canvassing

Company Name/Supplier: _____

Address: _____

Contact No. _____

RFQ No.	2023-187
RFQ Date:	3/17/2023
Approved Budget for the Contract (ABC)	₱213,486.05
Mode of Procurement	Negotiated Procurement/ NP-SVP
PR No.	2023-296
PR Date:	3/2/23
End-user:	CMO-Carpool

Procurement Title/Category: Vehicle Parts and Accessories

Please quote your lowest price for the item(s) listed below, subject to terms and conditions stated hereunder and submit your sealed quotation duly signed by your representative to our office not later than **9 o' clock** in the morning, of **March 22, 2023**. Opening of quotation shall be held at **2 o'clock** in the afternoon of **March 23, 2023**.

Sgd. JONATHAN R. HIJADA

BAC Chairman

Terms & Conditions:

1. All entries must either be typewritten or legibly handwritten;
2. Delivery Period: within (30) thirty days upon receipt of Purchase Order (PO) or as may be required by the appropriate authority. Administrative penalties pursuant to Rule XXXIII, Section 69 of RA 9184 shall be imposed for non-delivery without valid reason;
3. **Cash on Delivery modes shall not be acknowledged and quotation with such modes shall be considered failed.**
4. Warranty shall be for a minimum of three (3) months for supplies and materials, and one (1) year for equipment from date of acceptance of end-user;
5. Quoted price shall be valid for a period of (6) months;
6. Documents to be attached upon submission of this quotation:
 - a. **Valid Mayor's Business Permit**
 - b. **PhilGEPS Registration Number/Organization ID Number**
 - c. **Notarized Original Omnibus Sworn Statement (Revised format GPPB Resolution No. 16-2020)**
 - d. Brochure showing brand, model and specifications of the product being offered, if applicable.
 - e. All photocopied documents submitted shall be a certified copy from the original.
 - f. All documents must be enclosed in a properly labeled and sealed envelope, indicating the PR No.
7. The BAC shall conduct the alternative procurement process in accordance with RA 9184 and its 2016 RIRR.

ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1.	UPPER ARM LH & RH	2	PCS		
2.	STABELIZER BAR BUSHING	2	PCS		
3.	WHEEL HUB BEARING FRONT LH & RH	2	PCS		
4.	STUB BOLT	12	PCS		
5.	STUB NUT	12	PCS		
6.	WIPER BLADE ASSY. LH & RH	2	PCS		
7.	BRAKE SHOE	1	PC		
8.	SHIM KIT	1	PC		
9.	CALIPER KIT	1	PC		
10.	TIMING BELT PACKAGE	1	PACK		
11.	SHOCK ABSORBER LH & RH	2	PCS		
12.	STRAT BAR BUSHING	4	PCS		
13.	COOLANT	4	PCS		
14.	BRAKE FLUID	2	PCS		

15.	AIRCON FILTER	1	PC		
16.	AIR FILTER	1	PC		
17.	VALVE COVER GASKET	1	PC		
18.	GASKET NO. 3	4	PCS		
19.	O-RING	4	PCS		
20.	SEAT INJECTOR	4	PCS		
21.	GASKET RETURN	5	PCS		
22.	SEAL NOZZOLE	4	PCS		
23.	ALTERNATOR PULLEY	1	PC		
24.	PARK LIGHT BULB	2	PCS		
25.	SPIRAL CABLE	1	PC		
26.	CLUTCH SMILE PACKAGE	1	PACK		
27.	CARBON BRUSH	1	PC		
28.	PERFOM 290,000 KM CHECK UP	1	Unit		
29.	PERFORM ENGINE DETAILING	1	Unit		
30.	REPLACE ALL FLUIDS & FILTERS	1	Unit		
31.	SUPPLIES & MATERIALS	1	Unit		
	<i>xxxxx nothing follows xxxxx</i>		GRAND TOTAL:		

Brand & Model: _____ Warranty: _____
 Delivery Period: _____ days upon receipt of the PO Price valid until: _____

After having carefully read and accepted your General Conditions (terms and conditions), I/We quote you on the item(s) at prices provided above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the terms and conditions specified by your procuring entity.

 Printed Name/Signature/Date

 Contact Number