



Republika ng Pilipinas
PAMAHALAANG LUNGSOD NG TACLOBAN
(City Government of Tacloban)
Kanhuraw Hill, Tacloban City 6500

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

1st Canvassing

Company Name/Supplier: _____

Address: _____

Contact No. _____

Procurement Title/Category: Office Equipment Supplies and Consumables

Please quote your lowest price for the item(s) listed below, subject to terms and conditions stated hereunder and submit your sealed quotation duly signed by your representative to our office not later than 9 o' clock in the morning, of **May 17, 2023**. Opening of quotation shall be held at 2 o'clock in the afternoon of **May 18, 2023**.

RFQ No.	2023-326
RFQ Date:	5/12/2023
Approved Budget for the Contract (ABC)	₱54,0000.00
Mode of Procurement	Shopping B
PR No.	Lot 1: 2023-546 Lot 2: 2023-564 Lot 3: 2023-577 Lot 4: 2023-559 Lot 5: 2023-558 Lot 6: 2023-560 Lot 7: 2023-557 Lot 8: 2023-556
PR Date:	4/28/23, 5/2/23, 5/4/23 4/28/23
End-user:	CBO, CASSO, BJMP & CSWDO

Sgd. JONATHAN R. HIJADA
BAC Chairman

Terms & Conditions:

- All entries must either be typewritten or legibly handwritten;
- Delivery Period: within (30) thirty days upon receipt of Purchase Order (PO) or as may be required by the appropriate authority. Administrative penalties pursuant to Rule XXXIII, Section 69 of RA 9184 shall be imposed for non-delivery without valid reason;
- Cash on Delivery modes shall not be acknowledged and quotation with such modes shall be considered failed.**
- Warranty shall be for a minimum of three (3) months for supplies and materials, and one (1) year for equipment from date of acceptance of end-user;
- Quoted price shall be valid for a period of (6) months;
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 - Valid Mayor's Business Permit
 - PhilGEPS Registration Number/Organization ID Number
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ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
Lot 1	CBO 2023-546/4-28-23				
1.	DRUM CARTRIDGE DCS 2520	3	Cart		
	<i>xxxxx nothing follows xxxxx</i>	GRAND TOTAL:			

Brand & Model: _____ Warranty: _____

Delivery Period: _____ days upon receipt of the PO Price valid until: _____

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RFQ No.	2023-326
RFQ Date:	5/12/2023
Approved Budget for the Contract (ABC)	₱22,750.00
Mode of Procurement	Shopping B
PR No.	Lot 1: 2023-546 Lot 2: 2023-564 Lot 3: 2023-577 Lot 4: 2023-559 Lot 5: 2023-558 Lot 6: 2023-560 Lot 7: 2023-557 Lot 8: 2023-556
PR Date:	4/28/23, 5/2/23, 5/4/23 4/28/23
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ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
Lot 2	CASSO 2023-564/5-2-23				
1.	Epson L1455 Ink T7741 (Black)	25	BtIs		
2.	Epson L1455 Ink T6642 (Cyan)	10	BtIs		
3.	Epson L1455 Ink T6643 (Yellow)	10	BtIs		
4.	Epson L1455 Ink T6644 (Magenta)	10	BtIs		
	<i>xxxxx nothing follows xxxxx</i>	GRAND TOTAL:			

Brand & Model: _____ Warranty: _____

Delivery Period: _____ days upon receipt of the PO Price valid until: _____

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RFQ No.	2023-326
RFQ Date:	5/12/2023
Approved Budget for the Contract (ABC)	₱15,520.00
Mode of Procurement	Shopping B
PR No.	Lot 1: 2023-546 Lot 2: 2023-564 Lot 3: 2023-577 Lot 4: 2023-559 Lot 5: 2023-558 Lot 6: 2023-560 Lot 7: 2023-557 Lot 8: 2023-556
PR Date:	4/28/23, 5/2/23, 5/4/23 4/28/23
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ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
Lot 3	BJMP 2023-577/5-4-23				
1.	Printer Ink (Brother, BT 5000), 48.8ml/bottle, Magenta	2	Bottle		
2.	Printer Ink (Brother, BT 5000), 48.8ml/bottle, Cayenne	2	Bottle		
3.	Printer Ink (Brother, BT 5000), 48.8ml/bottle, Yellow	2	Bottle		
4.	Printer Ink (Brother, D60), 108ml/bottle, Black	2	Bottle		
5.	Printer Ink (EPSON,664), 65ml/bottle, Magenta	2	Bottle		
6.	Printer Ink (EPSON,664), 65ml/bottle, Cayenne	2	Bottle		
7.	Printer Ink (EPSON,664), 65ml/bottle, Yellow	2	Bottle		
8.	Printer Ink (EPSON,664), 65ml/bottle, Black	2	Bottle		
9.	Printer Ink (EPSON,003), 65ml/bottle, Magenta	4	Bottle		
10.	Printer Ink (EPSON,003), 65ml/bottle, Cayenne	4	Bottle		
11.	Printer Ink (EPSON,003), 65ml/bottle, Yellow	4	Bottle		
12.	Printer Ink (EPSON,003), 65ml/bottle, Black	4	Bottle		
	<i>xxxxx nothing follows xxxxx</i>	GRAND TOTAL:			

Brand & Model: _____ Warranty: _____
Delivery Period: _____ days upon receipt of the PO Price valid until: _____

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RFQ No.	2023-326
RFQ Date:	5/12/2023
Approved Budget for the Contract (ABC)	₱49,500.00
Mode of Procurement	Shopping B
PR No.	Lot 1: 2023-546 Lot 2: 2023-564 Lot 3: 2023-577 Lot 4: 2023-559 Lot 5: 2023-558 Lot 6: 2023-560 Lot 7: 2023-557 Lot 8: 2023-556
PR Date:	4/28/23, 5/2/23, 5/4/23 4/28/23
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ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
Lot 4	CSWDO 2023-559/4-28-23				
1.	Toner Canon LBP 2900 (OPT-12A)	15	Cart		
	<i>xxxxx nothing follows xxxxx</i>	GRAND TOTAL:			

Brand & Model: _____ Warranty: _____

Delivery Period: _____ days upon receipt of the PO Price valid until: _____

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RFQ No.	2023-326
RFQ Date:	5/12/2023
Approved Budget for the Contract (ABC)	₱168,300.00
Mode of Procurement	Shopping B
PR No.	Lot 1: 2023-546 Lot 2: 2023-564 Lot 3: 2023-577 Lot 4: 2023-559 Lot 5: 2023-558 Lot 6: 2023-560 Lot 7: 2023-557 Lot 8: 2023-556
PR Date:	4/28/23, 5/2/23, 5/4/23 4/28/23
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ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
Lot 5	CSWDO 2023-558/4-28-23				
1.	Toner Canon LBP 2900 (OPT-12A)	51	Cart		
	<i>xxxxx nothing follows xxxxx</i>	GRAND TOTAL:			

Brand & Model: _____ Warranty: _____

Delivery Period: _____ days upon receipt of the PO Price valid until: _____

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RFQ No.	2023-326
RFQ Date:	5/12/2023
Approved Budget for the Contract (ABC)	₱9,900.00
Mode of Procurement	Shopping B
PR No.	Lot 1: 2023-546 Lot 2: 2023-564 Lot 3: 2023-577 Lot 4: 2023-559 Lot 5: 2023-558 Lot 6: 2023-560 Lot 7: 2023-557 Lot 8: 2023-556
PR Date:	4/28/23, 5/2/23, 5/4/23 4/28/23
End-user:	CBO, CASSO, BJMP & CSWDO

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ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
Lot 6	CSWDO 2023-560/4-28-23				
1.	Toner Canon LBP 2900 (OPT-12A)	3	Cart		
	<i>xxxxx nothing follows xxxxx</i>	GRAND TOTAL:			

Brand & Model: _____ Warranty: _____

Delivery Period: _____ days upon receipt of the PO Price valid until: _____

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RFQ No.	2023-326
RFQ Date:	5/12/2023
Approved Budget for the Contract (ABC)	₱66,000.00
Mode of Procurement	Shopping B
PR No.	Lot 1: 2023-546 Lot 2: 2023-564 Lot 3: 2023-577 Lot 4: 2023-559 Lot 5: 2023-558 Lot 6: 2023-560 Lot 7: 2023-557 Lot 8: 2023-556
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Lot 7	CSWDO 2023-557/4-28-23				
1.	Toner Canon LBP 2900 (OPT-12A)	20	Cart		
	<i>xxxxx nothing follows xxxxx</i>	GRAND TOTAL:			

Brand & Model: _____ Warranty: _____

Delivery Period: _____ days upon receipt of the PO Price valid until: _____

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RFQ No.	2023-326
RFQ Date:	5/12/2023
Approved Budget for the Contract (ABC)	₱16,500.00
Mode of Procurement	Shopping B
PR No.	Lot 1: 2023-546 Lot 2: 2023-564 Lot 3: 2023-577 Lot 4: 2023-559 Lot 5: 2023-558 Lot 6: 2023-560 Lot 7: 2023-557 Lot 8: 2023-556
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ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
Lot 8	CSWDO 2023-556/4-28-23				
1.	Toner Canon LBP 2900 (OPT-12A)	5	Cart		
	<i>xxxxx nothing follows xxxxx</i>	GRAND TOTAL:			

Brand & Model: _____ Warranty: _____

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