



Republika ng Pilipinas
PAMAHALAANG LUNGSOD NG TACLOBAN
(City Government of Tacloban)
Kanhuraw Hill, Tacloban City 6500

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

1st Canvassing

Company Name/Supplier: _____

Address: _____

Contact No. _____

Procurement Title/Category: Catering Services

Please quote your lowest price for the item(s) listed below, subject to terms and conditions stated hereunder and submit your sealed quotation duly signed by your representative to our office not later than 9 o' clock in the morning, of **May 25, 2023**. Opening of quotation shall be held at 2 o'clock in the afternoon of **May 25, 2023**.

RFQ No.	2023-341
RFQ Date:	5/22/2023
Approved Budget for the Contract (ABC)	₱80,000.00
Mode of Procurement	Negotiated Procurement/ NP-SVP
PR No.	Lot 1: 2023-616 Lot 2: 2023-614 Lot 3: 2023-584
PR Date:	5/10/23,5/10/23, 5/5/23
End-user:	City Tourism Operations Office ,CPDO& City Nutrition Office

Sgd. JONATHAN R. HIJADA
BAC Chairman

Terms & Conditions:

- All entries must either be typewritten or legibly handwritten;
- Delivery Period: within (30) thirty days upon receipt of Purchase Order (PO) or as may be required by the appropriate authority. Administrative penalties pursuant to Rule XXXIII, Section 69 of RA 9184 shall be imposed for non-delivery without valid reason;
- Cash on Delivery modes shall not be acknowledged and quotation with such modes shall be considered failed.**
- Warranty shall be for a minimum of three (3) months for supplies and materials, and one (1) year for equipment from date of acceptance of end-user;
- Quoted price shall be valid for a period of (6) months;
- Documents to be attached upon submission of this quotation:
 - Valid Mayor's Business Permit
 - PhilGEPS Registration Number/Organization ID Number
 - Notarized Original Omnibus Sworn Statement (Revised format GPPB Resolution No. 16-2020)**
 - Brochure showing brand, model and specifications of the product being offered, if applicable.
 - All photocopied documents submitted shall be a certified copy from the original.
 - All documents must be enclosed in a properly labeled and sealed envelope, indicating the PR No.
- The BAC shall conduct the alternative procurement process in accordance with RA 9184 and its 2016 RIRR.

ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
Lot 1	City Tourism Operations Office 2023-616/5-10-23				
1.	Buffet (VIP Guest, Judges ect.) Menu: Baby Back ribs, Chicken Cordon Bleu Pesto Pasta, Fresh Lumpia, Leche Flan/Fruit Salad, Plain Rice/Fried Rice, Ice Tea/Soft Drinks per Glass.	200	Pax		
	<i>xxxxx nothing follows xxxxx</i>	GRAND TOTAL:			

Brand & Model: _____ Warranty: _____

Delivery Period: _____ days upon receipt of the PO Price valid until: _____

After having carefully read and accepted your General Conditions (terms and conditions), I/We quote you on the item(s) at prices provided above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the terms and conditions specified by your procuring entity.

Printed Name/Signature/Date

Contact Number



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RFQ No.	2023-341
RFQ Date:	5/22/2023
Approved Budget for the Contract (ABC)	₱251,550.00
Mode of Procurement	Negotiated Procurement/ NP-SVP
PR No.	Lot 1: 2023-616 Lot 2: 2023-614 Lot 3: 2023-584
PR Date:	5/10/23,5/10/23, 5/5/23
End-user:	City Tourism Operations Office ,CPDO& City Nutrition Office

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ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
Lot 2	CPDO 2023-614/5-10-23				
1.	Meals and Venue 2 meetings Buffet/3 viands, rice, drinks, dessert & vegetables	387	Pax		
	<i>xxxxx nothing follows xxxxx</i>	GRAND TOTAL:			

Brand & Model: _____ Warranty: _____

Delivery Period: _____ days upon receipt of the PO Price valid until: _____

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Printed Name/Signature/Date

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RFQ No.	2023-341
RFQ Date:	5/22/2023
Approved Budget for the Contract (ABC)	₱70,000.00
Mode of Procurement	Negotiated Procurement/ NP-SVP
PR No.	Lot 1: 2023-616 Lot 2: 2023-614 Lot 3: 2023-584
PR Date:	5/10/23,5/10/23, 5/5/23
End-user:	City Tourism Operations Office ,CPDO& City Nutrition Office

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ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
Lot 3	City Nutrition Office 2023-584/5-5-23				
1.	Training on BNS Basic Course (40pax) Day 1 AM Snacks Kamote Turon with Kalamansi Juice 220ml Lunch: Rice, Fried Chicken, Monggos with Malunggay Leaves, Banana & Bottled Water 250ml PM snacks: Empanada with Lemonade Juice 220ml Day 2 AM Snacks Puto with Pineapple Juice 220ml Lunch: Rice, Daing Bangus, Lumpia Veg, Water Melon & Bottled Water 250ml PM Snacks: Bibingka with Kalamansi Juice 220ml Day 3 AM snacks Siopao with Lemonade Juice 220ml Lunch: Rice, Pork Chop, Pakbet, Sliced Mango & Bottled Water 250ml PM Snacks: Bibingka with Softdrinks in can 355ml Day 4 AM Snacks Bam e with Softdrink in can 355ml	200	Pax		

	Lunch: Rice, Adobong Chicken, Carobasa, Water Melon & Bottled Water 250ml PM Snacks: Kamote Turon & Softdrink in can 355ml Day 5 AM Snacks Empanada with Pineapple Juice 220ml Lunch: Rice, Fish Fillet, Ginataang Langka, Papaya with Bottled Water 250ml PM Snacks: Siopao with Softdrink in can 355ml				
	<i>xxxxx nothing follows xxxxx</i>	GRAND TOTAL:			

Brand & Model: _____ Warranty: _____
 Delivery Period: _____ days upon receipt of the PO Price valid until: _____

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 Printed Name/Signature/Date

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